**Example certificate of authority – November 2016**

Below is a certificate of authority template. This is not a prescribed form and can be modified to suit a local government’s requirements, as long as it contains the content specified in section 30(2) of the Act.

**Front of card**

[Include digital photo of the person to be designated an authorised officer]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of person

<Agency Logo> Certificate of Authority

*Public Health Act 2016*

This is to certify that <insert enforcement agency> has designated <insert person’s name> as an authorised officer under section 24of the *Public Health Act 2016*.

This certificate of authority expires <date if any>.

Signed by:

……………………………………………….

<name of authorised delegate>

<capacity of delegate>

<date of issue>

**Back of card**

The authorised officer is so designated for the purposes conferred by:

* *insert relevant Act or provisions of Act for which purposes the person is designated [e.g. section 312(1)(b) of the Public Health Act 2016*

This designation is subject to the following conditions or restrictions:

* *insert details of conditions or limitations e.g. restricted from Part 16 of the Public Health Act 2016 or restricted from issuing infringement notices*