



Western Australian Government Medical Services Schedules Policy

1. Purpose

This policy establishes the Western Australian Government Medical Services Schedules which prescribe medical procedures and the corresponding fees payable to a Contracted Medical Practitioner engaged under a Fee for Service Medical Services Agreement.

This Policy is a mandatory requirement under the *Procurement Policy Framework*.

2. Applicability

This Policy is applicable to all Health Service Providers.

3. Policy requirements

Health Service Providers must ensure that all fees for services provided by a Contracted Medical Practitioner engaged under a Fee for Service Medical Services Agreement are paid in accordance with the Western Australian Government Medical Services Schedules - Schedule of Fees and with the Schedule of Services and Administrative Instructions and Procedures.

The Western Australian Government Medical Services Schedules will be reviewed and adjusted from 1 December in each year in line with the Medical Fees Index reflecting movements in general and medically specific costs, including Medical Indemnity costs unless addressed through another mechanism, and in accordance with independent economic advice.

4. Compliance monitoring

Health Service Providers must maintain comprehensive records of all engagements of Contracted Medical Practitioners. Health Service Providers must provide for systematic auditing of compliance with this Policy as part of the health service providers internal audit plans. The System Manager will use the results of Health Service Provider compliance audits and records relevant to the administration of Medical Services Agreement to monitor compliance with and evaluate the effectiveness of the Policy. The System Manager may also conduct audits into Health Service Provider compliance with the Policy.

5. Related documents

The following documents are mandatory pursuant to this Policy:

- [Western Australian Government Medical Services Schedules - Schedule of Fees](#)
- [Western Australian Government Medical Services Schedules - Schedule of Services and Administrative Instructions and Procedures](#)

6. Supporting information

The following information is not mandatory but informs and/or supports the implementation of this Policy:

- N/A

7. Definitions

The following definition(s) are relevant to this Policy.

| Term | Definition |
|---------------------------------|---|
| Contracted Medical Practitioner | A medical practitioner engaged under an MSA to provide medical services to public patients admitted to a public hospital. |
| Medical Services Agreement | A contract for the provision of medical services between a medical practitioner and a health services provider. |

8. Policy contact

Enquiries relating to this Policy may be directed to:

Title: Assistant Director General

Directorate: Strategy and Governance Division

Email: policyframeworksupport@health.wa.gov.au

9. Document control

This mandatory policy will be reviewed and evaluated as required to ensure relevance and recency. At a minimum it will be reviewed within 1 year after first issue and at least every 2 years thereafter.

| Version | Effective from | Effective to | Amendment(s) |
|------------------|-----------------|------------------|--|
| MP 0081/18 v.1.0 | 4 April 2018 | 20 June 2018 | Original version |
| MP 0081/18 v.1.1 | 20 June 2018 | 30 November 2018 | Amended policy contact details. |
| MP 0081/18 v.1.2 | 1 December 2018 | 30 November 2019 | Amended to reflect updated Fees and Services Schedule. |
| MP 0081/18 v.1.3 | 1 December 2019 | 30 November 2020 | Amended to reflect updated Fees and Services Schedule. |

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|------------------|-----------------|------------------|--|
| MP 0081/18 v 1.4 | 1 December 2021 | 30 November 2022 | Amended to reflect updated Fees and Services Schedule. |
| MP 0081/18 v.1.5 | 1 December 2022 | 30 November 2023 | Amended related documents to reflect updated Schedule of Fees and Services Schedule. |

The review table indicates previous versions of the mandatory policy and any significant changes.

10. Approval

This mandatory policy has been approved and issued by the Director General of the Department of Health.

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| Approval by | Dr David Russell-Weisz, Director General, Department of Health |
| Approval date | 23 March 2018 |

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