

# Health Care Facilities Medical Advisory Committee Policy

## 1. Purpose

The *Health Care Facilities Medical Advisory Policy* (Policy) requires the establishment of Medical Advisory Committees for certain Health Care Facilities and prescribes a Standard for Terms of Reference of Medical Advisory Committees.

This Policy is a mandatory requirement under the *Employment Policy Framework* pursuant to section 26(2)(d) of the *Health Services Act 2016* (WA).

## 2. Applicability

This Policy applies to all Health Service Providers except Health Support Services and PathWest. The Policy is not applicable to the following Health Care Facilities:

- Fiona Stanley Hospital
- Royal Perth Hospital
- Sir Charles Gairdner Hospital
- Fremantle Hospital
- King Edward Memorial Hospital
- Perth Children's Hospital
- Graylands Hospital Campus

## 3. Policy requirements

Where the majority of all Medical Practitioners at a Health Care Facility agree, Health Service Providers will establish a Medical Advisory Committee at that Health Care Facility.

In establishing a Medical Advisory Committee, Health Service Providers will adopt formal Terms of Reference for each Medical Advisory Committee consistent with the *Standard for Terms of Reference of Medical Advisory Committees*.

On request, Health Service Providers will provide a copy of the Terms of Reference for each Medical Advisory Committee to the Australian Medical Association.

## 4. Compliance monitoring

Health Service Providers are required to ensure compliance with this Policy. The System Manager may also conduct audits into Health Service Provider compliance with the Policy.

## 5. Related documents

The following documents are mandatory pursuant to this Policy:

- [Standard for Terms of Reference for Medical Advisory Committees.](#)

## 6. Supporting information

The following information is not mandatory but informs and/or supports the implementation of this Policy:

- N/A

## 7. Definitions

The following definition(s) are relevant to this Policy.

Term	Definition
<b>Australian Medical Association or AMA</b>	Means the Australian Medical Association (WA) Incorporated.
<b>Health Care Facility or Health Care Facilities</b>	Means a place or places (however titled) in which a medical practitioner undertakes clinical practice including, but not limited to, a hospital, a mental health facility or community health service under the control of a Health Service Provider. For the purpose of this Policy it excludes Fiona Stanley Hospital, Royal Perth Hospital, Sir Charles Gairdner Hospital, Fremantle Hospital, King Edward Memorial Hospital, Perth Children's Hospital, Graylands Hospital Campus.
<b>Medical Practitioner</b>	Means a Medical Practitioner credentialed to provide medical and other services in a Health Care Facility or Health Care Facilities.
<b>Principal Administrator</b>	Means the senior officer (however titled) with responsibility for the general management of a Health Care Facility or group of Health Care Facilities. Principal Administrators are commonly but not exclusively titled Executive Director or Regional Director.
<b>Senior Medical Administrator</b>	Means the medical practitioner (however titled) with delegated responsibility for clinical governance and oversight of medical and other services for a Health Care Facility or for a group of Health Care Facilities. Senior Medical Administrators are commonly but not exclusively titled Director of Medical Services or Director of Clinical Services.

## 8. Policy contact

Enquiries relating to this Policy may be directed to:

Title: Director, System-wide Industrial Relations

Directorate: System-wide Industrial Relations

Email: [EmploymentPolicyFramework@health.wa.gov.au](mailto:EmploymentPolicyFramework@health.wa.gov.au)

## 9. Document control

Version	Published date	Effective from	Review date	Amendment(s)
MP 0096/18 v.1.0	22 November 2018	22 November 2018	November 2021	Original version
MP 0096/18 v.1.1	29 May 2019	29 May 2019		Minor Amendment – Fixed broken links

## 10. Approval

Approval by	Dr David Russell-Weisz, Director General, Department of Health
Approval date	15 November 2018

No Longer Applicable.  
Superseded as a related document for  
MP 0025/16 Industrial Relations Policy- 9 July 2024

No Longer Applicable.  
Superseded as a related document for  
MP 0025/16 Industrial Relations Policy- 9 July 2024.

**This document can be made available in alternative formats on request for a person with a disability.**

© Department of Health 2018

Copyright to this material is vested in the State of Western Australia unless otherwise indicated. Apart from any fair dealing for the purposes of private study, research, criticism or review, as permitted under the provisions of the Copyright Act 1968, no part may be reproduced or re-used for any purposes whatsoever without written permission of the State of Western Australia.

Page 4 of 4

Ensure you have the latest version from the [Policy Frameworks](#) website.