Government of Western Australia
Department of Health

Elective Services Wait List Data Collection

Data Dictionary

July 2026

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Approval Date:	1 July 2021
Links to:	Information Management Policy Framework https://www.health.wa.gov.au/About-us/Policy-frameworks/Information-Management

Contents

Abbreviations 1

1. Purpose 2

2. Background 2

3. Recording of data 2

4. Data definitions 2

Aboriginal Status 3
Account Admission Number 4
Additional Procedure 1 5
Additional Procedure 2 6
Additional Procedure 3 7
Additional Procedure 4 8
Additional Procedure 5 9
Admission Date 10
Admission Time 11
Anaesthetic Assessment 12
Australian Postcode 13
Bed Type 15
Body Mass Index (BMI) 16
Booked Date 17
Booked Indicator 18
Boundary Indicator 19
Catchment Hospital of Suburb 20
Census Date 21
Client Identifier 22
Client Listing Status 23
Client Listing Status Description 25
Clinician Responsible for Care Full Name 26
Clinician Responsible for Care MBRN 27
Count of Cancelled Admissions Not Reverting to Waitlist 28
Count of Cancelled Admissions Reverting to Waitlist 29
Date of Birth 30
Days Waited 31
Department of Veterans' Affairs (DVA) Card Colour 33
Department of Veterans' Affairs File Number 34
Establishment Code 35
Establishment Name 36
Event Deferrals Count 37
Event Type 38
First Forename 39
Gender, code 40
Insurance Status 42
Intended Length of Stay 43
Intended Procedure 44
Intended Procedure Description 45
Listing Date for Care 46
Next of Kin Name and Address 47
Patient Address 48

Patient Age 49
Patient Contact Phone 50
Patient Date of Death 51
Patient Death Type 52
Patient State 53
Premature Booking Authorisation 54
Premature Booking Reason 55
Principal Procedure 56
Principal Procedure ACHI Block 57
Principal Procedure Description 58
Reason for Cancellation Code 59
Reason for Cancellation Description 61
Reason for Removal 63
Recommended Urgency Category 65
Recommended Urgency Category Alignment Indicator 66
Referral Source SJOGM 67
Referral Source WebPAS 68
Referring Clinician Address 69
Referring Clinician Contact Phone 70
Referring Clinician First Forename 71
Referring Clinician Surname 72
Removal Code 73
Removal Code JHC 74
Removal Code SJOGM 75
Removal Date Due to Admission or Removal 76
Reporting Month 77
Reportable Procedure Indicator 78
Reporting Month 79
Second Forename 80
Sex recorded at birth, code 81
Snapshot Month 83
Specialty Code 84
Specialty Description 85
Suburb 86
Surgeon Options 87
Surname 88
Tertiary Care Reason 89
Time Not Ready for Care 91
Urgency Category 92
Urgency Category 1 days 93
Urgency Category 2 days 94
Urgency Category 3 days 95
Urgency Reassignment Date 96
Visit Number 97
Wait List Admin Date 98
Wait List Category 99
Wait List Type 100
Ward Code 101

Appendix A – Summary of revisions 102

Abbreviations

ABS	Australian Bureau of Statistics
ACHI	Australian Classification of Health Interventions
AIHW	Australian Institute of Health and Welfare
ASA	American Society of Anesthesiologists
BMI	Body Mass Index
CPI	Central Patient Index
DOH	Department of Health
DRG	Diagnosis Related Group
DVA	Department of Veterans Affairs
ESWL	Elective Services Wait List
ESWLDC	Elective Services Wait List Data Collection
ESWT NMDS	Elective Surgery Waiting Times National Minimum Data Set
HMDS	Hospital Morbidity Data System
ICU	Intensive Care Unit
KEMH	King Edward Memorial Hospital
MBRN	Medical Board Registration Number
NFPA	No Fixed Permanent Address
NHDD	National Health Data Dictionary
PMI	Patient Master Index
TOPAS	The Open Patient Administration System
UMRN	Unit Medical Record Number
WA	Western Australia
webPAS	Web-based Patient Administration System

1. Purpose

The purpose of the *Elective Services Wait List Data Collection Data Dictionary* is to detail the data elements captured in the Elective Services Wait List Data Collection (ESWLDC).

The *Elective Services Wait List Data Collection Data Dictionary* is a related document under *MP 0164/21 Patient Activity Data Policy*.

This data dictionary is to be read in conjunction with this policy and other related documents and supporting information as follows:

- *Admitted Patient Activity Data Business Rules*
- *Elective Services Wait List Data Collection Data Specifications*
- *Patient Activity Data Policy Information Compendium*

2. Background

The use of Elective Services Wait List data by the WA health system is dependent on high quality data that is valid, accurate and consistent.

3. Recording of data

Data that is submitted to the ESWLDC must be recorded in accordance with the Data Definitions (Section 4).

4. Data definitions

The following section provides specific information about data elements captured in the ESWLDC, including definitions, permitted values, guide for use, rules and operational examples.

All information relating to data elements in this data dictionary is specific to the ESWLDC, and caution should be taken when comparing these data elements with those of other data collections.

Where relevant, related national definitions have been referenced. The assistance of the Australian Institute of Health and Welfare (AIHW) is acknowledged for services provided by METeOR, Australia's repository for national metadata standards for the health, community services, early childhood, homelessness and housing assistance sectors, which is owned by the AIHW.

Note the requirement status for each data element. Data elements can be either Mandatory, Conditional or Optional. An explanation is provided below.

Mandatory
These data elements must be included in the data record submitted to the ESWLDC.

Conditional
These data elements are only mandatory if certain criteria are met. For example, a Removal Code is required if the record has an event type of 'REM' (removed).

Optional
These data elements are available for submission to the ESWLDC but are not mandatory. For example, the data element "second forename" can be provided but is not compulsory.

Aboriginal Status

Field name:	indstat
Source data elements:	N/A
Definition:	Whether a person identifies as being of Aboriginal or Torres Strait Islander origin.
Requirement status:	Mandatory
Data type:	Numeric
Format:	N(1)
Permitted values:	1 - Aboriginal but not Torres Strait Islander origin 2 - Torres Strait Islander but not Aboriginal origin 3 - Both Aboriginal and Torres Strait Islander origin 4 - Neither Aboriginal nor Torres Strait Islander origin

Guide for use

There are three components to the Commonwealth definition of Aboriginal or Torres Strait Islander: descent, self-identification, and community acceptance. In practice, it is not feasible to collect information on community acceptance in general purpose data collections. Therefore, standard questions on Aboriginal status relate to descent and self-identification only.

Within Western Australia, the term Aboriginal is used in preference to Aboriginal and Torres Strait Islander, in recognition that Aboriginal peoples are the original inhabitants of Western Australia. No disrespect is intended to our Torres Strait Islander colleagues and community.

Examples

	Aboriginal Status
A patient of African-American ethnicity was admitted. The patient is not an Aboriginal nor Torres Strait Islander.	4
An Aboriginal patient was transferred from Kununurra and gave his place of birth as Torres Strait. (Note: It is important to clarify whether the patient wants both heritages recorded. If so, the following code assignment should be made).	3
If the patient does not wish to have both heritages recorded, assign the heritage as provided by the patient (Aboriginal but not Torres Strait Islander).	1

Related national definition

http://meteor.aihw.gov.au/content/index.phtml/itemId/602543

Revision history

N/A

Account Admission Number

Field nameField name:	account
Source data elements:	N/A
Definition:	A unique identifier of a hospital episode of care that is allocated and generated by the hospital.
Requirement status:	Mandatory
Data type:	String
Format:	X(12)
Permitted values:	N/A

Guide for use

The account number is unique to the admitted episode of care. A patient can be added to the elective surgery wait list multiple times for different procedures, and each event will be assigned a unique account number.

The account number is used as the link to the Hospital Morbidity Data System (HMDS) for all source systems with the exception of webPAS, where Visit Number is used as the link

Examples

	Account Admission Number
A patient was admitted to hospital and assigned 920314 as an Account Admission Number.	920314
A patient was admitted to hospital and assigned 945793 as the Account Admission Number.	945793

Related national definition

N/A

Revision history

N/A

Additional Procedure 1

Field name:	ext_op1
Source data elements:	N/A
Definition:	The first additional clinical intervention scheduled to be performed, represented by a code. A clinical intervention: - is surgical in nature, and/or - carries a procedural risk, and/or - carries an anaesthetic risk, and/or - requires specialised training, and/or - requires special facilities or equipment only available in an acute care setting.
Requirement status:	Conditional
Data type:	String
Format:	X(10)
Permitted values:	Refer to Australian Classification of Health Interventions (ACHI) 13th Edition (effective from 1 July 2025)

Guide for use

There are up to five Additional Procedure fields.

A value is only entered if there is a relevant additional procedure, as not all Additional Procedure fields will be populated.

The first additional procedure that is expected to be conducted during a patient's period of admission is recorded here.

Examples

	Additional Procedure 1
A patient is admitted from the wait list to undergo a number of clinical interventions. The first additional procedure undertaken is a biopsy of the thyroid gland.	30075-03

Related national definition

N/A

Revision history

N/A

Additional Procedure 2

Field name:	ext_op2
Source data elements:	N/A
Definition:	The second additional clinical intervention scheduled to be performed, represented by a code. A clinical intervention: - is surgical in nature, and/or - carries a procedural risk, and/or - carries an anaesthetic risk, and/or - requires specialised training, and/or - requires special facilities or equipment only available in an acute care setting.
Requirement status:	Conditional
Data type:	String
Format:	X(10)
Permitted values:	Refer to Australian Classification of Health Interventions (ACHI) 13th Edition (effective from 1 July 2025)

Guide for use

There are up to five Additional Procedure fields.

A value is only entered if there is a relevant additional procedure, therefore not all Additional Procedure fields will be populated.

The second additional procedure that is expected to be conducted during a patient's period of admission is recorded here.

Examples

	Additional Procedure 2
A patient is admitted from the wait list to undergo a number of clinical interventions. The second additional procedure undertaken is a fibreoptic colonoscopy to the caecum.	32090-00

Related national definition

N/A

Revision history

N/A

Additional Procedure 3

Field name:	ext_op3
Source data elements:	N/A
Definition:	The third additional clinical intervention scheduled to be performed, represented by a code. A clinical intervention: - is surgical in nature, and/or - carries a procedural risk, and/or - carries an anaesthetic risk, and/or - requires specialised training, and/or - requires special facilities or equipment only available in an acute care setting.
Requirement status:	Conditional
Data type:	String
Format:	X(10)
Permitted values:	Refer to Australian Classification of Health Interventions (ACHI) 13th Edition (effective from 1 July 2025)

Guide for use

There are up to five Additional Procedure fields.

A value is only entered if there is a relevant additional procedure, therefore not all Additional Procedure fields will be populated.

The third additional procedure that is expected to be conducted during a patient's period of admission is recorded here.

Examples

	Additional Procedure 3
A patient is admitted from the wait list to undergo a number of clinical interventions. The third additional procedure undertaken is the release of tendon sheath of the hand.	46363-00

Related national definition

N/A

Revision history

N/A

Additional Procedure 4

Field name:	ext_op4
Source data elements:	N/A
Definition:	The fourth additional clinical intervention scheduled to be performed, represented by a code. A clinical intervention: - is surgical in nature, and/or - carries a procedural risk, and/or - carries an anaesthetic risk, and/or - requires specialised training, and/or - requires special facilities or equipment only available in an acute care setting
Requirement status:	Conditional
Data type:	String
Format:	X(10)
Permitted values:	Refer to Australian Classification of Health Interventions (ACHI) 13th Edition (effective from 1 July 2025)

Guide for use

There are up to five Additional Procedure fields.

A value is only entered if there is a relevant additional procedure, therefore not all Additional Procedure fields will be populated.

The fourth additional procedure that is expected to be conducted during a patient's period of admission is recorded here

Examples

	Additional Procedure 4
A patient is admitted from the wait list to undergo a number of clinical interventions. The fourth additional procedure undertaken is the release of carpal tunnel.	39331-01

Related national definition

N/A

Revision history

N/A

Additional Procedure 5

Field name:	ext_op5
Source data elements:	N/A
Definition:	The fifth additional clinical intervention scheduled to be performed, represented by a code. A clinical intervention: - is surgical in nature, and/or - carries a procedural risk, and/or - carries an anaesthetic risk, and/or - requires specialised training, and/or - requires special facilities or equipment only available in an acute care setting.
Requirement status:	Conditional
Data type:	String
Format:	X(10)
Permitted values:	Refer to Australian Classification of Health Interventions (ACHI) 13th Edition (effective from 1 July 2025)

Guide for use

There are up to five Additional Procedure fields.

A value is only entered if there is a relevant additional procedure, therefore not all Additional Procedure fields will be populated.

The fifth additional procedure that is expected to be conducted during a patient's period of admission is recorded here.

Examples

	Additional Procedure 5
A patient is admitted from the wait list to undergo a number of clinical interventions. The fifth additional procedure undertaken is the insertion of an intraocular lens.	42701-00

Related national definition

N/A

Revision history

N/A

Admission Date

Field name:	admisson
Source data elements:	N/A
Definition:	The date on which the patient is removed from the wait list.
Requirement status:	Conditional
Data type:	Datetime
Format:	DD/MM/YYYY
Permitted values:	N/A

Guide for use

This data element is only required if the element Event Type is ‘Admission’ or ‘Removed’.

Please note this data element was only used within the TOPAS system and is a historical data item.

More recent events are now captured within the data element ‘Removal Date After Admission’

Examples

	Admission Date
A patient is admitted from the wait list for surgery on the 07/02/2020.	07/02/2020

Related national definition

N/A

Revision history

N/A

Admission Time

Field name:	admission_time
Source data elements:	N/A
Definition:	The time at which the patient's episode of care commences.
Requirement status:	Conditional
Data type:	Datetime
Format:	HH24:MM
Permitted values:	N/A

Guide for use

This data element is only required if the element Event Type is ‘Admission’ or ‘Removed’.

Admission time is a concatenation of admission time in hours and admission time minutes. This concatenation occurs with DOH.

Examples

	Admission Time
A patient is admitted from the wait list for surgery at 2:33pm.	14:33

Related national definition

N/A

Revision history

N/A

Anaesthetic Assessment

Field name:	asa
Source data elements:	N/A
Definition:	The American Society of Anesthesiologists (ASA) Physical Status Classification of the patient. Indicates if a patient is of low, medium or high risk for anaesthesia, as represented by a code.
Requirement status:	Optional
Data type:	Numeric
Format:	N(8)
Permitted values:	0 – Value Not Entered 1 – Healthy 2 – Mild, not limiting 3 – Severe, limiting 4 – Incapacitating 5 – Moribund

Guide for use

An anaesthetic assessment should be entered into a patient's wait list record after an appropriate assessment has been conducted by an anaesthetist.
0 = The default value that is applied by the system when no other value is entered.
1 = A normal, healthy patient
2 = A patient with a mild systemic disease
3 = A patient with a severe systemic disease
4 = A patient with a severe systemic disease that is a constant threat to life
5 = A moribund patient who is not expected to survive without the operation

Examples

	Anaesthetic Assessment
A patient is assessed by an anaesthetist before their surgery. The patient has no underlying health conditions, so the anaesthetist assigns and documents an ASA score of ‘1’ for the patient..	1
A patient is assessed by an anaesthetist before their surgery. They have multiple health conditions and their surgery has been delayed once before due to their health. The anaesthetist assigns and documents an ASA score of ‘3’ for the patient.	3

Related national definition

N/A

Revision history

N/A

Australian Postcode

Field name:	postcode
Source data elements:	N/A
Definition:	The Australian numeric descriptor for a postal delivery area for an address. The postcode relates to the patient's area of usual residence.
Requirement status:	Mandatory
Data type:	Numeric
Format:	N(8)
Permitted values:	See the Australia Post website for current listings

Guide for use

The postcodes for Australian Territories are as per Australia Post. Only relevant post codes as listed by Australia Post will be accepted.

Do not submit Post Office box postcodes with residential addresses.

Where the address is unknown or there is no fixed permanent address, the following postcodes should be used depending on the patient's State/Territory of residence:

Postcode	Suburb	State/Territory Code	State/Territory Description
0899	Unknown	7	Northern Territory
2999	Unknown	1	New South Wales
2999	Unknown	8	ACT
3999	Unknown	2	Victoria
4999	Unknown	3	Queensland
5999	Unknown	4	South Australia
6999	Unknown	5	WA
7999	Unknown	6	Tasmania
9999	Unknown	0	Not Applicable

When both the address and State/Territory are unknown the 9999 Postcode with a State/Territory value of (0) Not Applicable should be assigned.

When the patient has no fixed permanent address (NFPA) (e.g. no permanent address) but the State/Territory they live in is known, enter NFPA in the Residential Address field, then select the State/Territory and Postcode combination as listed in the table above. If the patient temporarily resides in a known suburb, then record the NFPA in the Residential Address field and then the suburb and correct corresponding postcode. DO NOT record the suburb and postcode of the hospital.

If the patient advises they have no fixed permanent address and provide no temporary suburb or postcode details, but they reside in Western Australia, please record as follows:

Residential Address	Suburb	Postcode (for W.A.)	State/Territory
NFPA	NFPA	6 9 9 9	5

Overseas visitors should have their Country recorded in the Suburb field and the postcode recorded as 8888. The country must be as stated in the WA Health State and Country List. Interstate visitors should have the postcode of their usual place of residence recorded.

Examples

	Postcode
A patient from Dianella is admitted from the wait list for surgery.	6059
A patient with no fixed permanent address is admitted from the wait list for surgery.	6999

Revision history

N/A

Related national definition

N/A

Bed Type

Field name:	wardtype_web
Source data elements:	N/A
Definition:	The type of bed that is expected to be occupied on admission.
Requirement status:	Mandatory
Data type:	String
Format:	X(3)
Permitted values:	AMB – Ambulatory HDU – High Dependency Unit HIH – Hospital in the Home ICU – Intensive Care Unit NEW – Newborn PSY – Psychiatric SHA – Shared SIN – Single

Guide for use

This data value provides an indication of the level of care required for a patient on admission to the hospital.

Bed Type provides an indication of the level of care the patient is expected to require, if the Bed Type changes during the patient's admitted episode this data element would remain as it was when the patient was first admitted

Examples

	Bed Type
A patient is admitted from the wait list for surgery. The surgery is routine and the patient is expected to be discharged the next day.	SHA
A patient is admitted from the wait list for surgery. The surgery is routine and the patient is expected to be discharged the next day. During surgery the patient's condition deteriorates and they are admitted to the Intensive Care Unit.	SHA

Related national definition

N/A

Revision history

N/A

Body Mass Index (BMI)

Field name:	bmi
Source data elements:	N/A
Definition:	A measure of a patient's weight (body mass) relative to height used to assess the extent of weight deficit or excess.
Requirement status:	Optional
Data type:	Numeric
Format:	N(8)
Permitted values:	1.0 – Not overweight or obese < 25.00 1.1 – Underweight < 18.50 Low 1.2 – Normal range 18.50 - 24.99 Average 2.0 – Overweight ≥ 25.00 Average 2.1 – Overweight ≥ 25.0 Average 2.2 – Pre-Obese 25.00 - 29.99 Increased 3.0 – Obese ≥ 30 Increased 3.1 – Obese class 1 30.00 - 34.99 Moderate 3.2 – Obese class 2 35.00 - 39.99 Severe 3.3 – Obese class 3 ≥ 40.00 Very severe 9.0 – Not stated/inadequately described

Guide for use

The BMI indicates if a patient is of low, medium or high risk for surgery.
BMI values range greatly and may not be accurate (e.g. values upward to 100) as clinicians may input default values for mass and weight where BMI is not applicable.

Use N for BMI category determined (1, 2, 3 or 9) for persons (children and adolescents) aged 2 to 17 years.

Use N.N for BMI category determined (1.1, 1.2, 2.1, 2.2, 3.1, 3.2, 3.3 or 9) for persons aged 18 years or older.

Examples

	BMI
A 27-year-old female is admitted for surgery. The patient’s height is 163cm, their weight 70kg, and their BMI 26.3.	2.2

Related national definition

N/A

Revision history

N/A

Booked Date

Field name:	saddate
Source data elements:	N/A
Definition:	The date the patient is scheduled to be admitted for their wait listed procedure.
Requirement status:	Conditional
Data type:	Datetime
Format:	DD/MM/YYYY
Permitted values:	N/A

Guide for use

This data element is only required if Event Type is ‘On Wait List’.

The scheduled admission date can be modified for various reasons, e.g. patient or hospital-initiated postponements or reschedules.

The Booked Date can also be used when a patient is prematurely booked in for surgery (i.e. booked for surgery after their clinical urgency changes)

Examples

	Booked Date
A patient’s procedure is scheduled for the 01/06/2020.	01/06/2020
A patient’s procedure is scheduled for the 03/12/2020, however because their condition deteriorates their Booked Date is rescheduled to 05/12/2020.	05/12/2020

Related national definition

N/A

Revision history

N/A

Booked Indicator

Field name:	booked
Source data elements:	N/A
Definition:	Indicates whether the patient has been booked for their procedure as at the census date.
Requirement status:	Mandatory
Data type:	String
Format:	X(10)
Permitted values:	Booked - The patient has been allocated a scheduled date of admission (in future) for their procedure Not Booked - Patient has not been given a scheduled date of admission (in future) for their procedure

Guide for use

This data element is derived by the DOH from the data element Event Type.

Procedures with a booked date in the past are given a Booked Indicator of 'Not booked'.

Examples

	Booked Indicator
A snapshot of the ESWL is taken on the 02/12/2020. The patient has been scheduled to have their surgery 02/01/2021.	Booked
A snapshot of the ESWL is taken on the 08/12/2020. 2020 The patient has not yet been scheduled for surgery and their Booked Date is blank.	Not booked

Related national definition

N/A

Revision history

N/A

Boundary Indicator

Field name:	boundary
Source data elements:	N/A
Definition:	Indicates whether the patient's wait time is within or over their clinical urgency category's specified maximum recommended waiting time at a point in time.
Requirement status:	Mandatory
Data type:	String
Format:	X(6)
Permitted values:	Within - Within Boundary Over - Over Boundary

Guide for use

This data element is derived by the DOH from the data elements Event Type and Urgency Category.

A patient is classified as overdue if waiting time at admission or waiting time at a census date is longer than 30 days for patients in clinical urgency category 1, 90 days for patients in clinical urgency category 2, or 365 days for patients in clinical urgency category 3.

For records with an Event Type of 'Admitted' or 'Removed', this data element indicates whether the patient's wait time at admission/removal was within or over their urgency category's specified maximum recommended waiting time.

For records with an event type of 'On List', this data element indicates whether the patient's wait time while on list is within or over their urgency category's specified maximum recommended waiting time.

Examples

	Boundary Indicator
A patient is placed on the wait list for a Category One procedure (clinically indicated to occur within 30 days). Two months later they are still waiting for surgery.	Over
A patient is placed on the wait list for a Category Two procedure (clinically indicated to occur within 90 days). The patient has surgery two months later.	Within

Related national definition

https://meteor.aihw.gov.au/content/732461

Revision history

N/A

Catchment Hospital of Suburb

Field name:	hoscatsub
Source data elements:	N/A
Definition:	Indicates the closest hospital to a patient based on their suburb of residence.
Requirement status:	Derived
Data type:	String
Format:	X(30)
Permitted values:	N/A

Guide for use

Each secondary hospital has an allocated catchment area, which is mapped to patient suburb.

Admittance to tertiary hospitals is not based on catchment areas i.e. obstetric patients may be admitted to King Edwards Memorial Hospital regardless of their residential suburb.

These mappings are generated from the Demand and Capacity Modelling Team and the Spatial Services Unit of the Department of Health.

Examples

	Catchment Hospital of Suburb
A 6-year-old patient lives in Joondalup, however because of their age is admitted from the wait list to Perth Children's Hospital.	Perth Children's Hospital
A patient lives in Cloverdale and is admitted from the wait list to Sir Charles Gairdner Hospital.	Bentley

Related national definition

N/A

Revision history

N/A

Census Date

Field name:	cdate
Source data elements:	N/A
Definition:	The date the data was extracted from the patient administration system, providing a snapshot of the elective surgery wait list at a point in time.
Requirement status:	Mandatory
Data type:	Datetime
Format:	DD/MM/YYYY
Permitted values:	N/A

Guide for use

The census date is the point in time at which the wait list is extracted.

Weekly Extracts

The ESWLDC census date is the Sunday of every week. Although referred to as a date, the census date is technically a date and time, and represents the moment the clock switches from 23:59:59 on the Sunday (weekly extract) to 00:00:00 on the Monday. Patients added to the wait list throughout Monday are not included in the census until the following week.

Monthly Extracts

The ESWLDC census date is the last day of the month. Although referred to as a date, the census date is technically a date and time, and represents the moment the clock switches from 23:59:59 on the end of the last day of the month to 00:00:00 at the start of the first day of the month. Patients added to the wait list throughout the first day of the month are not included in the census until the following month

Examples

	Census Date
A snapshot of the ESWL is taken on 03/12/2023.	03/12/2023

Related national definition

https://meteor.aihw.gov.au/content/index.phtml/itemId/270153

Revision history

N/A

Client Identifier

Field name:	umrn
Source data elements:	N/A
Definition:	Unique identifier for a patient within an establishment, also known as the Unit Medical Record Number (UMRN).
Requirement status:	Mandatory
Data type:	String
Format:	X(10)
Permitted values:	N/A

Guide for use

The same Client Identifier is retained for the patient for all admissions within an individual hospital.

Examples

	Client Identifier
A patient is admitted from the wait list for surgery and upon admission given the Client Identifier of F0695755.	F0695755
A client is admitted from the wait list for surgery at Perth Children's Hospital. During a previous admission to the hospital the patient was given the Client Identifier of G3393231.	G3393231

Related national definition

N/A

Revision history

N/A

Client Listing Status

Field name:	status
Source data elements:	N/A
Definition:	Indicates the patient's readiness for admission to hospital for the awaited procedure
Requirement status:	Mandatory
Data type:	Numeric
Format:	N(8)
Permitted values:	1 – Ready for Care 2 – Not Ready for Surgery (Staged/Periodical/Planned) 5 – Not Ready for Surgery (Pending Improvement of Clinical Condition) 6 – Not Ready for Surgery (Deferred for Personal Reasons)

Guide for use

A 'Not Ready for Surgery' listing status must only be used if the patient is unable to undergo their wait listed procedure due to **unique** medical or personal reasons.

A 'Not Ready for Surgery' listing status must not be used for wait list management purposes.

Ready for Surgery
Patients who are prepared to be admitted to hospital or to begin the process leading directly to admission for surgery. The process leading to surgery could include investigations/procedures done on an outpatient basis, such as autologous blood collection, pre-operative diagnostic imaging or blood tests.

Not Ready for Surgery – Staged/Periodic/Planned Patients
Patients who have undergone a procedure or other treatment and are waiting for followup elective surgery, where the patient is not in a position to be admitted to hospital or to begin the process leading directly to admission for surgery, because the patient’s clinical condition means that the surgery is not indicated until some future, planned period of time.

Not Ready for Surgery – Pending Improvement of Clinical Condition Patients for whom surgery is indicated, but not until their clinical condition is improved, for example, as a result of a clinical intervention.

Not Ready for Surgery – Deferred for Personal Reasons Patients who for personal reasons are not yet prepared to be admitted to hospital. Examples include patients with work or other commitments that preclude their being admitted to hospital for a time

Examples

	Client Listing Status
A patient is on the wait list for a procedure, however they will be overseas on their surgery date.	6
A patient is on the wait list for a procedure, however their clinical condition declines.	5

Related national definition

https://meteor.aihw.gov.au/content/732435

Revision history

N/A

Client Listing Status Description

Field name:	status_desc
Source data elements:	N/A
Definition:	Indicates the patient's readiness for admission to hospital for the awaited procedure, as represented by a three-letter code.
Requirement status:	Mandatory
Data type:	String
Format:	X(3)
Permitted values:	RFC - Ready for Care SPP - Not Ready for Surgery (Staged/Periodical/Planned) CLI - Not Ready for Surgery (Pending Improvement of Clinical Condition) PER - Not Ready for Surgery (Deferred for Personal Reasons)

Guide for use

This data element is derived by the DOH from the data element Client Listing Status.

Examples

	Client Listing Status
A patient is on the wait list for surgery, however they will be overseas on their surgery date.	PER
A patient is on the wait list for surgery, however their clinical condition declines.	CLI

Related national definition

N/A

Revision history

N/A

Clinician Responsible for Care Full Name

Field name:	consultant
Source data elements:	N/A
Definition:	The full name of the clinician responsible for care
Requirement status:	Derived
Data type:	String
Format:	X(60)
Permitted values:	N/A

Guide for use

This data element is derived by the DOH based on the data elements Clinician Responsible for Care – Given Names and Clinician Responsible for Care – Surname.

The Surname, First Forename and Second Forename (if applicable) of the clinician responsible for the patient's care is recorded.

Examples

	Clinician Responsible for Care Full Name
The clinician responsible for the patient's care is Dr. Jessica Marie Rowe.	ROWE, JESSICA MARIE
The clinician responsible for the patient's care is Dr. Adam Jones.	JONES, ADAM

Related national definition

N/A

Revision history

N/A

Clinician Responsible for Care MBRN

Field name:	doctor
Source data elements:	N/A
Definition:	The Medical Board Registration Number (MBRN) of the clinician responsible for the care of the patient.
Requirement status:	Mandatory
Data type:	String
Format:	X(13)
Permitted values:	N/A

Guide for use

The MBRN of the clinician responsible for the patient's care is to be recorded.

Examples

	Clinician Responsible for Care MBRN
The clinician responsible for the patient's care has an MBRN of MED0001543959.	MED0001543959

Related national definition

N/A

Revision history

N/A

Count of Cancelled Admissions Not Reverting to Waitlist

Field name:	cancelled_adm_not_to_wl_coun
Source data elements:	N/A
Definition:	The number of times a patient's scheduled admission has been cancelled and they have not been placed back on the wait list.
Requirement status:	Mandatory
Data type:	String
Format:	X(3)
Permitted values:	N/A

Guide for use

A cancelled scheduled admission can be initiated by the patient or the hospital

Examples

	Count of Cancelled Admission not Reverting to Waitlist
A hospital cancels a patient's scheduled admission because the surgeon is unavailable. The patient is placed back on the wait list and rescheduled for surgery the following week.	0
A patient cancels their admission as they no longer wish to have the surgery.	1

Related national definition

N/A

Revision history

N/A

Count of Cancelled Admissions Reverting to Waitlist

Field name:	cancelled_adm_to_wl_count
Source data elements:	N/A
Definition:	The number of times a patient's scheduled admission has been cancelled and they have been placed back on the wait list.
Requirement status:	Mandatory
Data type:	String
Format:	X(3)
Permitted values:	N/A

Guide for use

A cancelled scheduled admission can be initiated by the patient or the hospital

Examples

	Count of Cancelled Admission not Reverting to Waitlist
A hospital cancels a patient's scheduled admission because the surgeon is unavailable. The patient is placed back on the wait list and rescheduled for surgery the following week.	1
A patient cancels their admission as they no longer wish to have the surgery.	0

Related national definition

N/A

Revision history

N/A

Date of Birth

Field name:	dob
Source data elements:	N/A
Definition:	Date on which a patient was born.
Requirement status:	Mandatory
Data type:	Datetime
Format:	DD/MM/YYYY
Permitted values:	N/A

Guide for use

The Date of Birth is used to determine the patient's age for demographic analysis. It also assists in the unique identification of patients if other identifying information is missing or in question and may be required for the derivation of other metadata items.
It is important to be as accurate as possible when completing the birth date. It is recognised that some patients do not know the exact date of their birth. When the exact date of birth is unknown, please estimate the person's age and record the date of birth as appropriate. Collected or estimated age would usually be in years for adults, and to the nearest three months (or less) for children aged less than two years.

Examples

	Date of Birth
A patient is admitted of the wait list for surgery and gives their date of birth as 12 June 1987.	12/06/1987

Related national definition

N/A

Revision history

N/A

Days Waited

Field name:	wait_days
Source data elements:	N/A
Definition:	The time elapsed (in days) between the date the patient was added to the wait list to a designated census date or admission/removal date.
Requirement status:	Conditional
Data type:	Numeric
Format:	N(8)
Permitted values:	N/A

Guide for use

Days waited is calculated as the time (in days) from a patient's listing date to the census date (if on list cases) or hospital admission/removal date (if admitted/removed cases). It excludes time listed as not ready for care and any days in a less urgent category than their current urgency category.

Days Waited = Listing Date for Care minus Census Date/Removal Date After Admission (minus Days Not Ready for Care and days waited at a lesser urgency category).

Days Waited has a specified minimum value of 1 and cannot be negative. It is a derived value calculated by the Department of Health and differs from the 'List days' variable received from patient administration systems (which is not always accurate as it does not exclude days waited at a lesser urgency category).

When a patient is admitted from an elective surgery wait list but the surgery is cancelled and the patient remains on/is placed back on the wait list within the same hospital, the time waited on the list should continue.

Days Waited is primarily used in determining whether a wait listed record has breached clinical urgency category boundaries.

The calculation for this data element will be different for patients who have an event type of post admission cancellation and have not been reverted to the wait list i.e. if event type = 'PAC' and revert to wait list indicator = 'N' then event days on list will be admission date – listing date - unavailable days.

This data element can also be used for patients who have their clinical urgency category changed.

Examples

	Days Waited
A patient is added to the wait list on the 02/03/2020 and the census date is 04/03/2020.	2

	Days Waited
A patient is added to the wait list on the 01/06/2020 and then admitted from the wait list for surgery on the 08/06/2020.	7

Related national definition

https://meteor.aihw.gov.au/content/732468

https://meteor.aihw.gov.au/content/732455

Revision history

N/A

Department of Veterans' Affairs (DVA) Card Colour

Field name:	dva_colour
Source data elements:	N/A
Definition:	An indicator of the treatment entitlements assigned by the DVA to eligible veterans.
Requirement status:	Conditional
Data type:	String
Format:	X(2)
Permitted values:	1 – Gold 2 – White

Guide for use

This data element is required if patient is eligible for entitlements from the DVA, blank otherwise

Examples

	DVA Card Colour
A patient is admitted off the wait list who has a gold card.	1
A patient is admitted off the wait list who does not have a DVA card.	[blank]

Related national definition

N/A

Revision history

N/A

Department of Veterans' Affairs File Number

Field name:	dva_no
Source data elements:	N/A
Definition:	A unique personal identifier issued to a veteran by the DVA.
Requirement status:	Conditional
Data type:	String
Format:	X(12)
Permitted values:	N/A

Guide for use

This data element is required if the patient is eligible for entitlements from the DVA, blank otherwise.

Examples

	DVA Card Colour
A patient is admitted off the wait list who has a gold DVA card.	WSS04345A
A patient is admitted off the wait list who does not have a DVA card.	[blank]

Related national definition

N/A

Revision history

N/A

Establishment Code

Field name:	hosp
Source data elements:	N/A
Definition:	A unique four-digit number that is assigned by Department of Health (WA) to hospitals and other health related locations or establishments.
Requirement status:	Mandatory
Data type:	Numeric
Format:	N(8)
Permitted values:	Refer to the WA Health Establishment List

Guide for use

An establishment refers to an authorised/accredited physical location where patients can receive health care and stay overnight. This includes acute hospitals, residential aged care and nursing homes, rehabilitation and residential mental health facilities. For reporting and other business requirements, virtual hospitals, same-day clinics, surgeries, nursing posts, detention centres or prisons may also be assigned an establishment code.

Establishment codes are assigned by the Department of Health and a list of valid establishments is provided in the WA Health Establishment List.

Examples

	Establishment Code
A patient has surgery at Royal Perth Hospital.	0101
A patient has surgery at Fiona Stanley Hospital.	0106

Related national definition

https://meteor.aihw.gov.au/content/782094

Revision history

N/A

Establishment Name

Field name:	hosp_name
Source data elements:	N/A
Definition:	Gives the abbreviation of the full establishment name.
Requirement status:	Derived
Data type:	String
Format:	X(6)
Permitted values:	Refer to the WA Health Establishment List

Guide for use

This data element is derived by the DOH from the data element Establishment Number.

Examples

	Establishment Name
A patient is admitted from the wait list for surgery at Royal Perth Hospital.	RPH

Related national definition

N/A

Revision history

N/A

Event Deferrals Count

Field name:	event_deferrals_count
Source data elements:	N/A
Definition:	The number of times a patient has deferred scheduled admissions at their own request (i.e. not hospital initiated).
Requirement status:	Mandatory
Data type:	Numeric
Format:	X(3)
Permitted values:	N/A

Guide for use

An Event Deferral can only be initiated by the patient

Examples

	Event Deferrals Count
A patient is scheduled for surgery but decides not to go ahead with the procedure until the following year.	1
A patient is scheduled for surgery but breaks their leg the day before surgery, as a result the hospital defers the surgery three months.	0

Related national definition

N/A

Revision history

N/A

Event Type

Field name:	exta
Source data elements:	N/A
Definition:	Indicates whether patient has been admitted from the wait list, removed from the wait list or is still on the wait list.
Requirement status:	Mandatory
Data type:	String
Format:	X(4)
Permitted values:	ONL – On the wait list ADM – Admitted from the wait list REM – Removed from the wait list

Guide for use

At each snapshot the patient can be one of three of the event types for a given wait listed event.

ONL = remaining on the wait list waiting for their elective service/s.

ADM = has been admitted from the wait list to have their elective service/s.

REM = has been removed from the wait list, see Reason for removal

Examples

	Event Type
A snapshot of the wait list is taken on the census date 02/02/2020. A patient was added to the wait list the week before.	ONL
A snapshot of the wait list is taken on 16/02/2020. The patient asked to be removed from the wait list the week before as they did not want surgery.	REM

Related national definition

N/A

Revision history

N/A

First Forename

Field name:	fname
Source data elements:	N/A
Definition:	The first given name of an individual
Requirement status:	Mandatory
Data type:	String
Format:	X(30)
Permitted values:	N/A

Guide for use

First Forename is mandatory, except where the person is only identified by a single name.

If the First Forename of a person over 28 days old is unknown, ‘Unknown’ is valid.

Alias names should be recorded in the Alias field in the hospital’s Central Patient Index (CPI) or Patient Master Index (PMI). The use of brackets () for alias names is not accepted.

Some patients only have one name by which they are known. Record this name in the Surname field and enter “No Name Given” in the First Forename field.

Do not report any characters other than Alphas in the First Forename field (i.e. dots or commas).

Examples

	First Given Name
Catherine Leigh Jones is admitted for hospital.	CATHERINE
Than Le Phoon, who is also known as Tony, is admitted for surgery.	THAN

Related national definition

N/A

Revision history

N/A

Gender, code

Field name:	gender_code
Source data elements:	[Gender] – webPAS
Definition:	Gender is about social and cultural differences in identity, expression and experience as a man, woman or non-binary person.
Requirement status:	Mandatory
Data type:	Numeric
Format:	N
Permitted values:	1 – Man or male 2 – Woman or female 3 – Non-binary 4 – Different term 5 – Prefer not to answer 9 – Not stated or inadequately described

Guide for use

The collection of Gender is mandatory.

Gender includes the following concepts:

- Gender identity is about who a person feels themselves to be.
- Gender expression is the way a person expresses their gender. A person's gender expression may vary depending on the context, for instance, expressing different genders at work and at home.
- Gender experience describes a person's alignment with the sex recorded for them at birth i.e. a cis experience or a trans experience.

Gender is often used interchangeably with sex, however they are distinct concepts and it is important to differentiate between them.

When comparing the concepts of sex and gender:

- Sex is understood in relation to sex characteristics.
- Gender is about social and cultural differences in identity, expression and experience.

While they are related concepts, caution should be exercised when comparing counts for gender with those for sex.

Examples

	Gender, code
A patient is admitted to hospital and discloses their current gender is male.	1 – Male
A patient is admitted to hospital and advises their sex recorded at birth is male but they currently identify as a female.	2 – Female
A patient is admitted from the wait list to undergo surgery and discloses that their gender is non-binary.	3 – Non-binary

	Gender, code
A patient directly admitted to ward discloses that their current gender is ‘Sistergirl’.	4 – Different term
A patient is admitted to hospital and does not wish to disclose their gender.	5 – Prefer not to answer

Related national definition

https://meteor.aihw.gov.au/content/index.phtml/itemId/741842

Revision history

N/A

Insurance Status

Field name:	instatus
Source data elements:	N/A
Definition:	Indicates whether a patient has hospital private health insurance.
Requirement status:	Mandatory
Data type:	Numeric
Format:	N(1)
Permitted values:	1 – Insured 2 – Not insured

Guide for use

Insurance Status indicates whether the patient has hospital insurance, not their method of payment for the episode of care.

If a patient does not have hospital insurance cover, they can still be admitted as a private patient, but they must be self-funded, and the Insurance Status must be 'Not Insured'.

If a patient elects their funding source to be private insured, the Insurance Status must be 'Insured'.

Examples

	Insurance Status
A patient is admitted from the wait list and their private insurance includes ancillary benefits and hospital cover.	1
A patient is admitted from the wait list, and their private insurance includes ancillary benefits only.	2

Related national definition

N/A

Revision history

N/A

Intended Length of Stay

Field name:	sameday
Source data elements:	N/A
Definition:	The patient's intended length of stay, decided by when they are first placed on the wait list.
Requirement status:	Mandatory
Data type:	Numeric
Format:	N(8)
Permitted values:	1 - Intended same day stay 2 - Intended overnight stay

Guide for use

The intended length of stay is determined by the referring clinician when the request for wait listing is submitted. A same day stay is indicated when the clinician responsible for wait listing decides the hospital stay will be one day only, i.e. the patient is to be admitted and discharged on the same date. A complication may occur or a late theatre listing may mean the patient may actually need to stay in the hospital overnight or for a longer period. However, because the intention at wait listing was to admit and discharge on the same day, the patient remains an intended same day stay.

An intended overnight stay is applied to a patient when the clinician responsible for wait listing decides the hospital stay will be overnight.

Examples

	Intended Length of Stay
A patient is admitted from the wait list for surgery. The referring clinician records that the patient's intended length of stay will be same day.	1
A patient is admitted from the wait list for surgery. The referring clinician records that the patient's intended length of stay will be same day. After the procedure the patient develops respiratory failure and is admitted to the Intensive Care Unit for five days. The patient is discharged from the hospital nine days after surgery.	1
A patient admitted from the wait list for surgery. The referring clinician records that the patient's intended length of stay will be overnight.	2

Related national definition

N/A

Revision history

N/A

Intended Procedure

Field name:	int_proc
Source data elements:	N/A
Definition:	Intended procedure for which an elective surgery patient is waiting for, as represented by a code defined by AIHW.
Requirement status:	Derived
Data type:	String
Format:	X(3)
Permitted values:	See Related national definition for the list of permitted values.

Guide for use

This is a derived field, where the AIHW definition is applied to map specific procedure codes to Intended Procedures.

Examples

	Intended Procedure
A patient is admitted from the wait list for a cataract extraction.	1
A patient is admitted from the wait list for a tonsillectomy (12), while performing the procedure the doctor also must performs an unplanned adenoidectomy (20).	12

Related national definition

https://meteor.aihw.gov.au/content/810837

Revision history

N/A

Intended Procedure Description

Field name:	int_proc_des
Source data elements:	N/A
Definition:	Intended procedure for which an elective surgery patient is waiting for.
Requirement status:	Derived
Data type:	String
Format:	X(60)
Permitted values:	N/A

Guide for use

The data element is derived by DoH from the data element Intended Procedure

Examples

	Intended Procedure
A patient is admitted from the wait list for a cataract extraction (1).	Cataract Extraction
A patient is admitted from the wait list for a tonsillectomy (12), while performing the procedure the doctor also must performs an unplanned adenoidectomy (20).	Tonsillectomy

Related national definition

N/A

Revision history

N/A

Listing Date for Care

Field name:	waitdate
Source data elements:	N/A
Definition:	The date a hospital receives the booking/admission request from the referring clinician/institute/service
Requirement status:	Mandatory
Data type:	Datetime
Format:	DD/MM/YYYY
Permitted values:	N/A

Guide for use

The Listing Date is the date the hospital first received the booking/admission request from the referring clinician/institute/service.

Examples

	Listing date
The hospital receives the patient's referral for surgery on the 01/01/2020 and books the patient for surgery to occur on the 06/06/2020.	01/01/2020

Related national definition

https://meteor.aihw.gov.au/content/index.phtml/itemId/684808

Revision history

N/A

Next of Kin Name and Address

Field name:	nok_name_address
Source data elements:	N/A
Definition:	A concatenation of the patient's next of kin's surname, first forename and address, if the patient is under 18 years of age.
Requirement status:	Optional
Data type:	String
Format:	X(175)
Permitted values:	N/A

Guide for use

Every effort should be made to collect the next of kin's actual residential address.

The residential address must be the physical location where the next of kin resides.

A residential address is a house number, street name and street type and should be on the first of two address lines to be sent. Suburb is to be recorded on another line.

Non-residential addresses for accounts or billing purposes (e.g. PO Boxes) are not acceptable as residential addresses.

Enter only the next of kin's physical location where they reside as the residential address. If a next of kin resides in a nursing home, hostel, or community residential facility, the name of the facility should be included as part of the address information.

Where appropriate 'no fixed address' should be entered in line one of the address and the suburb should be entered as 'unknown' with postcode 6999 representing WA.

Examples

	Next of Kin Name and Address
A patient's next of kin is their mother Heidi Robertson who lives at 6 Main St Innaloo 6018.	Ms HEIDI ROBERTSON 6 MAIN ST INNALOO 6018

Related national definition

N/A

Revision history

N/A

Patient Address

Field name:	residential_address
Source data elements:	N/A
Definition:	The first line of the address provided for the patient's place of usual residence
Requirement status:	Optional
Data type:	String
Format:	X(50)
Permitted values:	N/A

Guide for use

The residential address must be the physical location where the client resides.

Every effort should be made to collect the client's actual residential address, not mailing address.

The residential address includes the patient's house number, street number and street type. Suburb is to be recorded separately.

Enter only a client's physical location where they reside as the residential address. If a client resides in a nursing home, hostel, or community residential facility, the name of the facility should be included as part of the address information.

Where appropriate 'no fixed address' should be entered in line one of the address and the suburb should be entered as 'unknown' with postcode 6999 representing WA.

Examples

	Patient Address
A patient is admitted off the wait list and gives their address as 8 Fourth Avenue, Mount Lawley, Western Australia.	8 FOURTH AVENUE
A patient is admitted off the wait list and advises they have no permanent address or suburb.	NFPA

Related national definition

N/A

Revision history

N/A

Patient Age

Field name:	age
Source data elements:	date of birth
Definition:	The age of the patient in years
Requirement status:	Derived
Data type:	Numeric
Format:	N(8)
Permitted values:	N/A

Guide for use

Derived by the DoH from the data element Patient Date of Birth

Examples

	Patient Age
A patient is added to the wait list on the 02/12/2020 with a date of birth of 19/12/1987.	32

Related national definition

N/A

Revision history

N/A

Patient Contact Phone

Field name:	patient_home_phone
Source data elements:	N/A
Definition:	The patient's contact telephone number.
Requirement status:	Optional
Data type:	String
Format:	X(18)
Permitted values:	N/A

Guide for use

The primary contact number for the patient.

Examples

	Patient Contact Phone
A patient has a mobile number of 0488 070 569 and a home number of 9296 7634. They list their mobile number as their primary contact.	0488070569

Related national definition

N/A

Revision history

N/A

Patient Date of Death

Field name:	ddate
Source data elements:	N/A
Definition:	The date that a waitlisted patient died
Requirement status:	Optional
Data type:	Datetime
Format:	DD/MM/YYYY
Permitted values:	N/A

Guide for use

Enter the full date of death, including any leading zeros where necessary.

On list cases with a death date present are excluded from reporting.

Examples

	Date of Death
A patient on the wait list for surgery dies on 12th June 2020.	12/06/2020

Related national definition

N/A

Revision history

N/A

Patient Death Type

Field name:	patient_death_type
Source data elements:	N/A
Definition:	The notification source of a patient's death whilst on the wait list.
Requirement status:	Optional
Data type:	String
Format:	X(1)
Permitted values:	A – Died in Hospital B – Notified by Relative C – Registrar General's Office D – Other

Guide for use

The notification source of a patient's death whilst on the wait list,

Died in hospital refers to the patient passing away in hospital after being admitted off the wait list for surgery.

Examples

	Patient Death Type
The wait list clinic receives a call from a patient's family advising that the patient has passed away in hospital after being admitted via the Emergency department for chest pains.	B
A patient passes away in hospital immediately following their elective surgery.	A

Related national definition

N/A

Revision history

N/A

Patient State

Field name:	state_of_residence
Source data elements:	N/A
Definition:	The state or territory of a patient's residential address.
Requirement status:	Mandatory
Data type:	Numeric
Format:	N(8)
Permitted values:	0 - Not Applicable (i.e. overseas) 1 - New South Wales 2 - Victoria 3 - Queensland 4 - South Australia 5 - Western Australia 6 - Tasmania 7 - Northern Territory 8 - Australian Capital Territory 9 - Other Territories

Guide for use

The order of permitted values is the standard for the Australian Bureau of Statistics (ABS).

Examples

	Patient State
A patient is admitted for surgery whose residential Address is in Western Australia.	5

Related national definition

N/A

Revision history

N/A

Premature Booking Authorisation

Field name:	prem_auth
Source data elements:	N/A
Definition:	The position of the person who has authorised a premature booking (as determined by a patient's scheduled admission date, urgency category and waiting time).
Requirement status:	Optional
Data type:	String
Format:	X(2)
Permitted values:	1 – Nurse Manager 2 – Head of Department 3 – Medical Director 4 – Divisional Director 5 – Clinical Nurse Specialist 6 – Co-ordinator Surgical Services 7 – Nurse Practitioner 8 – Operations Manager

Guide for use

A premature booking is a Category Two patient scheduled for surgery earlier than 31 days after registration to the elective surgery waiting list or a Category Three patient scheduled for surgery earlier than 91 days after registration to the elective surgery waiting list.

Examples

	Premature Booking Authorisation
A Category Two patient's clinical condition changes, as a result the Nurse Manager authorises for the patient to have surgery 28 days after first being placed on the wait list.	1

Related national definition

N/A

Revision history

N/A

Premature Booking Reason

Field name:	prem_reason
Source data elements:	N/A
Definition:	The primary reason for the need for a premature admission
Requirement status:	Optional
Data type:	String
Format:	X(2)
Permitted values:	1 – Clinical 2 – Cancellation 3 – Short Call 4 – Procedure Area Outside Theatre 5 – Short Waitlist 6 – Training Case 7 – Days Not Ready for Care 8 – Days at Lesser Urgency

Guide for use

A premature booking is a Category Two patient scheduled for surgery earlier than 31 days after registration to the elective surgery waiting list, or a Category Three patient scheduled for surgery earlier than 91 days after registration to the elective surgery waiting list.

Days at Lesser Urgency (value 8 above), refers to patients that had days waited at a lesser urgency category than their current. As per Commonwealth definitions, days waited at a lesser urgency category are excluded from calculations of days waited. Some patients may therefore appear as being prematurely admitted.

Similarly, Days Not Ready for Care (value 7), refers to patients that had days not ready for care (data element time not ready for care). As per Commonwealth definitions, days not ready for care are excluded from calculations of days waited. Thus, some of these patients may appear to be prematurely admitted.

Examples

	Premature Booking Authorisation
A Category Two patient's clinical condition changes, as a result the Nurse Manager authorises for the patient to have surgery 28 days after first being placed on the wait list.	1

Related national definition

N/A

Revision history

N/A

Principal Procedure

Field name:	proc
Source data elements:	N/A
Definition:	The most significant clinical intervention, represented by the Australian Classification of Health Interventions (ACHI) code, that a patient is waitlisted for and: - is surgical in nature, and/or - carries a procedural risk, and/or - carries an anaesthetic risk, and/or - requires specialised training, and/or - requires special facilities or equipment only available in an acute care setting.
Requirement status:	Mandatory
Data type:	String
Format:	X(10)
Permitted values:	Refer to Australian Classification of Health Interventions (ACHI) 13th Edition (effective from 1 July 2025)

Guide for use

The Australian Classification of Health Interventions (ACHI) code of the most significant clinical procedure scheduled to be performed.

The ACHI code that represents the principal procedure for which the patient is waiting. This is the expected procedure code that is assigned prior to treatment, and usually does not change once a patient is admitted to the waiting list. As such this may be a less specific (or a slightly different) code to the one actually recorded by clinical coders after treatment.

Examples

	Principal Procedure
A patient is added to the wait list to undergo an excision of a lesion on their breast.	31500-00
A patient is waiting for a tonsillectomy, while operating the surgeon also removes the patient's adenoids.	41789-01

Related national definition

N/A

Revision history

N/A

Principal Procedure ACHI Block

Field name:	opblock
Source data elements:	N/A
Definition:	The ACHI block of the principal procedure
Requirement status:	Mandatory
Data type:	Numeric
Format:	N(6)
Permitted values:	N/A

Guide for use

Indicates the ACHI block associated with the principal procedure.

Examples

	Principle Procedure ACHI Block
A patient is admitted from the wait list for a procedure for the release of carpal tunnel.	76

Related national definition

N/A

Revision history

N/A

Principal Procedure Description

Field name:	proc_desc
Source data elements:	N/A
Definition:	Gives a description of the most significant clinical intervention scheduled to be performed
Requirement status:	Derived
Data type:	String
Format:	X(150)
Permitted values:	N/A

Guide for use

The description of the Principal Procedure scheduled to be performed.

This data element is derived by the DoH from the data element Principal Procedure.

Examples

	Principal Procedure Description
A patient is added to the wait list to undergo an excision of a lesion on their breast.	Excision of lesion of breast
A patient is waiting for a tonsillectomy, while operating the surgeon also removes the patient's adenoids.	Tonsillectomy with adenoidectomy

Related national definition

N/A

Revision history

N/A

Reason for Cancellation Code

Field name:	can_reason
Source data elements:	N/A
Definition:	Indicates the reason for waitlisted procedure cancellation represented by a code
Requirement status:	Mandatory
Data type:	String
Format:	X(3)
Permitted values:	ANU - Anaesthetist Unavailable ARP - ARDT Policy BEU - Bed Unavailable CAU - Carer Unavailable CLI - Clinical Review CLU - Clinician Unavailable COH - Crisis - Hospital CON - Patient Convenience COP - Crisis - Patient COQ - Crisis - PT in QUAR DEC - Deceased DNA - DNA No Notification DNC - DNA Crisis on Day DNF - DNA Forgot DNM - DNA Moved DNU - DNA Reason Unknown EQU - Equip Unavailable ETP - Emerg Took Priority EXE - Executive Decision FWR - For WaitList Removal ILL - Illness Self Family INE - Industrial External INF - Infection Control INI - Industrial Internal INP - Current Inpatient IWU - Incomplete Work Up NCT - Not Contactable NOT - No longer wants Tx PTC - Post Tx Care Unavailable PTU - Transport Unavailable PUF - Patient Unfit SHS - Staff Shortage THU - Theatre Unavailable WLT - Wait List Transfer

Guide for use

A Reason for Cancellation code is to be recorded when a wait listed procedure is cancelled, but the patient remains on or is placed back on the waiting list.

An appropriate reason must be selected according to the actual situation. If a procedure is cancelled due to a patient or hospital-initiated reason, “Executive Decision” should not be selected by default

Refer to the COVID-19 Activity Data Recording Guidelines, Section 6.2 Elective Surgery, for instructions on data requirements when wait listed cases are cancelled or rescheduled due to COVID-19.

Examples

	Cancellation Code
A wait listed patient procedure is cancelled due to no Anaesthetist being available	ANU
A wait listed procedure is unable to proceed due to an unexpected patient illness	ILL

Related national definition

N/A

Revision history

July 2023 – Field added to Data Dictionary

Reason for Cancellation Description

Field name:	can_reason_desc
Source data elements:	N/A
Definition:	Indicates the reason why a wait listed event is cancelled.
Requirement status:	Mandatory
Data type:	String
Format:	X(25)
Permitted values:	ANU - Anaesthetist Unavailable ARP - ARDT Policy BEU - Bed Unavailable CAU - Carer Unavailable CLI - Clinical Review CLU - Clinician Unavailable COH - Crisis - Hospital CON – Patient Convenience COP - Crisis - Patient COQ - Crisis - PT in QUAR DEC - Deceased DNA - DNA No Notification DNC - DNA Crisis on Day DNF - DNA Forgot DNM - DNA Moved DNU - DNA Reason Unknown EQU - Equip Unavailable ETP - Emerg Took Priority EXE - Executive Decision FWR - For WaitList Removal ILL - Illness Self Family INE - Industrial External INF - Infection Control INI - Industrial Internal INP - Current Inpatient IWU - Incomplete Work Up NCT - Not Contactable NOT - No longer wants Tx PTC - Post Tx Care Unavailable PTU - Transport Unavailable PUF - Patient Unfit SHS - Staff Shortage THU - Theatre Unavailable WLT - Wait List Transfer

Guide for use

A Reason for Cancellation is to be recorded when a wait listed procedure is cancelled, but the patient remains on or is placed back on the waiting list.

An appropriate reason must be selected according to the actual situation. If a procedure is cancelled due to a patient or hospital-initiated reason, “Executive Decision” should not be selected by default.

Refer to the COVID-19 Activity Data Recording Guidelines, Section 6.2 Elective Surgery, for instructions on data requirements when wait listed cases are cancelled or rescheduled due to COVID-19.

Examples

	Cancellation Description
A wait listed patient procedure is cancelled due to no Anaesthetist being available	Anaesthetist Unavailable
A wait listed procedure is unable to proceed due to an unexpected patient illness	Illness Self Family

Related national definition

N/A

Revision history

July 2023 – Field added to Data Dictionary

Reason for Removal

Field name:	removal_reason
Source data elements:	N/A
Definition:	Indicates the reason why a patient is removed from the elective surgery waiting list.
Requirement status:	Conditional
Data type:	String
Format:	X(1)
Permitted values:	1 – Admitted as an elective patient for awaited procedure by or on behalf of this hospital or the state/territory 2 – Admitted as an emergency patient for awaited procedure in this hospital 3 – Could not be contacted (includes deceased patients) 4 – Treated elsewhere for awaited procedure 5 – Surgery not required/declined 6 – Transferred to another hospital's waiting list 9 – Not known/other

Guide for use

PAS equivalent values are required if the patient has been admitted or removed from the wait list; else blank. This data field should be completed if the wait list record has an event type of 'ADM' (admitted) or 'REM' (removed). These are mapped from each PAS for all admitted or removed cases. This field will be completed if the wait list record has an event type of "Admitted" or "Removed".

These values are mapped from each PAS, to these Commonwealth values.

CODE 1 = Admitted as an elective patient for awaited procedure by or on behalf of this hospital or the state/territory. Patients undergoing the awaited procedure whilst admitted for another reason are to be coded this code.

CODE 2 = Admitted as an emergency patient for awaited procedure by or on behalf of this hospital or the state/territory. This code identifies patients who were admitted ahead of their normal position in the queue because the condition requiring treatment deteriorated whilst waiting. Admission as an emergency patient could also be due to other causes such as inappropriate urgency rating, delays in the system, or unpredicted biological variation.

CODE 3 = Could not be contacted (includes patients who have died while waiting, whether or not the cause of death was related to the condition requiring treatment).

CODE 4 = Treated elsewhere for awaited procedure, but not on behalf of this hospital or the state/territory. This code would be used where surgery was undertaken other than by or on behalf of this hospital or the state/territory; for example, the patient has accessed surgery as a private patient in a private hospital.

CODE 5 = Surgery not required or declined. These codes provide an indication of the amount of clerical audit of the waiting lists. Note that Code 4 must be used if patients are treated other than as a patient of the hospital's waiting list. The awaited procedure may have been performed as an emergency or as an elective procedure.

CODE 6 = Transferred to another hospital's waiting list. This code identifies patients who were transferred from one hospital's elective surgery waiting list to that of another hospital. The waiting time on the waiting lists at the initial hospital and subsequent hospitals should be combined for national reporting.

CODE 9 = Not known. This code identifies patients removed from the waiting list for reasons unknown.

Examples

	Removal Code
A patient waitlisted for surgery is not contactable for a significant period of time.	3
A patient waitlisted for surgery choses to have their surgery done at a private hospital.	4

Related national definition

https://meteor.aihw.gov.au/content/684830

Revision history

N/A

Recommended Urgency Category

Field name:	ruc
Source data elements:	N/A
Definition:	The Australian Institute of Health and Welfare's recommended clinical urgency category for the patient's waitlisted procedure.
Requirement status:	Derived
Data type:	Numeric
Format:	N(8)
Permitted values:	1 – Recommended Urgent 2 – Recommended Semi-Urgent 3 – Recommended Non-Urgent [blank]

Guide for use

This data element is derived by the Department of Health from the AIHW's data element Recommended Clinical Urgency Categories.

The AIHW provides clinical urgency categories that are recommended for a collection of common surgical procedures through their National Elective Surgery Urgency Guideline. The urgency category that is prescribed in the Guideline should be assigned to a patient unless their clinical indications require an earlier treatment.

The Guideline does not cover all procedures performed, and so not every procedure recorded in the wait list will have a recommended urgency category relevant to it.

The procedures covered under the Guideline are listed under the Intended Procedure data element.

Examples

	Recommended Urgency Category
A patient is on the wait list for a repair of a cleft lip and palate.	3
A patient is on the wait list for an amputation of a limb.	1

Related national definition

https://meteor.aihw.gov.au/content/732423

Revision history

The Guideline has not been updated with new codes since being created in 2015.

Recommended Urgency Category Alignment Indicator

Field name:	align
Source data elements:	N/A
Definition:	Indicates if the Recommended Urgency Category is aligned with the Urgency Category
Requirement status:	Derived
Data type:	String
Format:	X(3)
Permitted values:	Yes No N/A

Guide for use

This data element is derived by the DoH from the data element Urgency Category and Recommended Urgency Category.

Examples

	Recommended Urgency Category Alignment Indicator
A patient is awaiting surgery for a rotary cuff injury. The Urgency Category assigned to the patient by the medical practitioner is 3. The Recommended Urgency Category assigned to the patient based on Australian Institute of Health and Welfare's recommended clinical urgency categories is 3.	Yes

Related national definition

N/A

Revision history

N/A

Referral Source SJOGM

Field name:	referral_source_sjogm
Source data elements:	N/A
Definition:	The person or organisation that has referred the patient for inclusion on the wait list.
Requirement status:	Optional
Data type:	Numeric
Format:	N(8)
Permitted values:	COM – Community Health Service CTC – Care Type Change DOH – Department of Health EME – Emergency Department GEN – General Practitioner GER – Geriatric Assessment Team NBH – Born This Hospital ORG – Posthumous Organ Donation OUT – Outpatient Department REA – Readmission by Hospital SPE – Specialist Rooms TFI – Transfer from Another Institute TRF – Transfer from Another Hospital

Guide for use

This data element is only relevant to patients waitlisted for surgery to be performed at St John of God Midland.

The code assignment for this data element principally refers to the location/area that referred the patient for inclusion onto the wait list.

Examples

	Referral Source SJOGM
A patient is referred to SJOGM's wait list after presenting to their local Emergency Department.	EME
A patient is referred to SJOGM's wait list after attending an outpatient appointment.	OUT

Related national definition

N/A

Revision history

N/A

Referral Source WebPAS

Field name:	referral_source_web
Source data elements:	N/A
Definition:	The person or organisation that has referred the patient for inclusion on the wait list, as represented by a code.
Requirement status:	Optional
Data type:	Numeric
Format:	N(8)
Permitted values:	COM – Community Health Service CTC – Care Type Change DOH – Department of Health EME – Emergency Department GEN – General Practitioner GER – Geriatric Assessment Team NBH – Born This Hospital ORG – Posthumous Organ Donation OUT – Outpatient Department REA – Readmission by Hospital SPE – Specialist Rooms TFI – Transfer from Another Institute TRF – Transfer from Another Hospital

Guide for use

This data element is relevant to hospitals using the webPAS based system.

The code assignment for this data element principally refers to the location/area that referred the patient for inclusion onto the wait list.

Examples

	Referral Source webPAS
A patient is referred to the wait list by their local General Practitioner.	GEN
A patient is referred to the wait list from their local Community Health Service.	COM

Related national definition

N/A

Revision history

N/A

Referring Clinician Address

Field name:	gp_address1
Source data elements:	N/A
Definition:	The address of the practice or surgery of the clinician responsible for referring the patient onto the wait list.
Requirement status:	Optional
Data type:	String
Format:	X(35)
Permitted values:	N/A

Guide for use

Every effort should be made to collect the referring clinician's business address.

The referring clinician address must be the address of the practice or surgery the referring clinician works out of.

The referring clinician address is a street number, street name and street type and should be on the first of two address lines to be sent. Suburb is to be recorded on another line

Examples

	Address line 1
The referring clinician's address is 12 Fourth Avenue, Inglewood.	12 FOURTH AVENUE

Related national definition

N/A

Revision history

N/A

Referring Clinician Contact Phone

Field name:	phone
Source data elements:	N/A
Definition:	The contact phone number of the practice or surgery of the clinician responsible for referring the patient onto the wait list.
Requirement status:	Optional
Data type:	String
Format:	X(18)
Permitted values:	N/A

Guide for use

The primary contact number for the Clinician.

Examples

	Referring Clinician Contact Phone
A referring clinician has a contact phone number of 9864 3245.	98643245

Related national definition

N/A

Revision history

N/A

Referring Clinician First Forename

Field name:	gp_firstname
Source data elements:	N/A
Definition:	First Forename of the clinician that referred the patient for inclusion onto the wait list.
Requirement status:	Mandatory
Data type:	String
Format:	X(30)
Permitted values:	N/A

Guide for use

Each name field contains up to 30 alphabetical characters in which dots, dashes, apostrophes and hyphens are allowed within the name itself

Examples

	Referring Clinician First Forename
The referral clinician is Dr. Nicole Evans.	NICOLE

Related national definition

N/A

Revision history

N/A

Referring Clinician Surname

Field name:	gp_surname
Source data elements:	N/A
Definition:	Surname of the clinician that referred the patient for inclusion onto the wait list.
Requirement status:	Mandatory
Data type:	String
Format:	X(30)
Permitted values:	N/A

Guide for use

Each name field contains up to 30 alphabetical characters in which dots, dashes, apostrophes and hyphens are allowed within the name itself.

Examples

	Referring Clinician Surname
The referral clinician is Dr. Nicole Evans.	EVANS

Related national definition

N/A

Revision history

N/A

Removal Code

Field name:	removal_code
Source data elements:	N/A
Definition:	Indicates the reason why a patient is removed from the elective surgery waiting list.
Requirement status:	Conditional
Data type:	String
Format:	X(3)
Permitted values:	DEC – Deceased DOH – Department of Health Guidelines DUP – Duplicate Entry EWT – Admitted to Emergency for Wait List Treatment MOV – Moved NCO – Not Contactable NOT – No Longer Wants Treatment PCC – Performed under Contract Care PRI – Treated Privately PUB – Treated at Other Public Hospital TAH – Transferred to Another Institute TEA – Treatment Performed During Admission for Other Condition TNA – Treatment No Longer Appropriate TNP – Treatment No Longer Performed

Guide for use

This data field should be completed if the wait list record has an event type of 'REM' (removed) and the source system is webPAS.

Any records reported under ‘PCC’ are included in admission counts.

Examples

	Removal Code
A patient is on the wait list for surgery, however moves overseas.	MOV
A patient is on the wait list for surgery, however declines further treatment.	NOT

Related national definition

N/A

Revision history

N/A

Removal Code JHC

Field name:	removal_code_jhc
Source data elements:	N/A
Definition:	Indicates the reason why a patient is removed from the elective surgery waiting list.
Requirement status:	Conditional
Data type:	String
Format:	X(3)
Permitted values:	1 – Admitted for Waitlisted Procedure 2 – Emergency Admission for Procedure 3 – Cannot Contact 4 – Treated Elsewhere 5 – Procedure No Longer Required 6 – Deceased 7 – Operator Error 8 – Elective Private 9 – Refused Treatment

Guide for use

This data field should be completed if the wait list record has an event type of 'REM' (removed) and the source system is Joondalup Health Campus

Examples

	Removal Code JHC
A patient is on the wait list for surgery and is admitted for surgery.	1
A patient is on the wait list for surgery, however their clinical condition deteriorates, and they have the surgery after being admitted to hospital via the emergency department.	2

Related national definition

N/A

Revision history

N/A

Removal Code SJOGM

Field name:	removal_code_sjogm
Source data elements:	N/A
Definition:	Indicates the reason why a patient is removed from the elective surgery waiting list.
Requirement status:	Conditional
Data type:	Numeric
Format:	N(8)
Permitted values:	1 – Admitted for Waitlisted Procedure 2 – Admitted as Emergency Patient for Waitlisted Procedure 3 – Not Contactable 4 – Treated Elsewhere 5 – Surgery Not Required/Declined 6 – Procedure Not Longer Performed 7 – Surgery No Longer Appropriate 8 – Transferred to Another Hospital 9 – Procedure Performed During Emergency Admission for Other Condition 10 – Patient Had Procedure 11 – Patient Deceased 12 – Duplicate Entry 13 – DoH Guidelines x 3

Guide for use

This data field should be completed if the wait list record has an event type of 'REM' (removed) and the source system is St John of God Midland

Examples

	Removal Code SJOGM
A patient is on the wait list for surgery, however they are not contactable.	3
A patient is on the wait list for surgery, however choses to have their surgery done at a private hospital.	4

Related national definition

N/A

Revision history

N/A

Removal Date Due to Admission or Removal

Field name:	admission
Source data elements:	N/A
Definition:	The date which a person is removed from an elective services wait list for the reason of admission or any removal reason as an elective patient for the awaited procedure
Requirement status:	Conditional
Data type:	Datetime
Format:	DD/MM/YYYY
Permitted values:	N/A

Guide for use

The date the patient is admitted for their procedure or removed from the wait list.

Examples

	Removal Date after Admission or Removal
A patient is scheduled for admission on the 06/07/2020.	06/07/2020

Related national definition

https://meteor.aihw.gov.au/content/index.phtml/itemId/684836

Revision history

N/A

Reporting Month

Field name:	rep_month
Source data elements:	N/A
Definition:	The month and year the census took place
Requirement status:	Derived
Data type:	Date
Format:	DD/MM/YYYY
Permitted values:	N/A

Guide for use

This data element is derived by the DoH from the data element Census Date.

Examples

	Admission Date
The census takes place in January 2023.	01/01/2023

Related national definition

N/A

Revision history

N/A

Reportable Procedure Indicator

Field name:	rep_status
Source data elements:	
Definition:	Indicates if the case is reportable to the Commonwealth.
Requirement status:	Derived
Data type:	String
Format:	X(14)
Permitted values:	Reportable Non-Reportable

Guide for use

Indicates if the procedure is reportable (surgical) or non-reportable to the Commonwealth and to be included in mandatory National Submissions.

This data element is derived by the DoH.

Non-Reportable Procedures include:

- Gastroscopy
- Colonoscopy
- Hepatobiliary endoscopy
- Endovascular procedures
- Interventional cardiac procedures
- Organ/tissue transplant
- Dental procedures requiring admission

Non-reportable procedures should not be confused with excluded procedures outlined in the MP 0169/21 *Elective Services Access and Management Policy*. Excluded procedures are those that cannot be performed in a public hospital in Western Australia, except under approval by the Hospital's Director or Medical/Clinical Services. Excluded Procedures are represented by the data element Excluded Procedure Indicator.

Examples

	Reportable Case Indicator
A patient is admitted from the wait list for surgery associated with burns. Excisional debridement of the burns is performed under general anaesthetic.	Reportable

Related national definition

http://meteor.aihw.gov.au/content/732440

Revision history

N/A

Reporting Month

Field name:	reporting_month
Source data elements:	N/A
Definition:	The month and year the census took place, as shown by the month and year in text and numbers
Requirement status:	Derived
Data type:	String
Format:	X(8)
Permitted values:	N/A

Guide for use

This data element is derived by the DoH from the data element Census Date.

This data element is only available in the monthly ESWL extract.

Examples

	Reporting Month
The census takes place in January 2020.	JAN2020

Related national definition

N/A

Revision history

N/A

Second Forename

Field name:	secname
Source data elements:	N/A
Definition:	The second forename of an individual.
Requirement status:	Optional
Data type:	String
Format:	X(30)
Permitted values:	N/A

Guide for use

Second Forename is not mandatory and may be left blank.

Alias names should be recorded in the Alias field in the hospital's CPI or PMI. The use of brackets () for alias names is not accepted.

Examples

	Second Forename
Catherine Leigh Jones is admitted for hospital.	LEIGH
Daivika Champo Maung who is also known as David, is admitted for surgery.	CHAMPO

Related national definition

N/A

Revision history

N/A

Sex recorded at birth, code

Field name:	Sex_code
Source Data Element(s):	[Sex code] – webPAS, Midland webPAS
Definition:	A person's sex recorded at birth based upon their sex characteristics.
Requirement status:	Mandatory
Data type:	Numeric
Format:	N
Permitted values:	1 – Male 2 – Female 3 – Another term

Guide for use

The collection of Sex is mandatory.

Sex is often used interchangeably with gender, however they are distinct concepts and it is important to differentiate between them.

When comparing the concepts of sex and gender:

- Sex is understood in relation to sex characteristics.
- Gender is about social and cultural differences in identity, expression and experience.

While they are related concepts, caution should be exercised when comparing counts for sex with those for gender.

Sex recorded at birth is important clinical information and must be collected for all patients. To ensure accuracy and consistency of data collection, gender diverse patients must still report their sex recorded at birth and their current gender in the gender field.

The use of Code 3 "Another term" replaces "Other" and "Indeterminate" in previous versions of this code list. This option recognises that there are a range of different terms used.

Examples

	Sex
A patient is admitted from the wait list to undergo surgery, the patient advises their sex is female.	2 – Female
A patient directly admitted to the ward discloses that their sex recorded at birth is male but they currently identify as a female.	1 – Male
A patient is admitted to hospital who advises they are intersex.	3 – Another term
A patient is admitted from the wait list to undergo gender affirmation surgery from male to female.	1 – Male
A baby is born with a rare genetic condition 46 XY disorder, sex at birth is another term.	3 – Another term

	Sex
A patient is admitted to hospital as a disaster registration. Please note this is only to be used for the initial registration and is required to be updated during the admission.	9 – Not stated/inadequately described

Related national definition

https://meteor.aihw.gov.au/content/741686

Revision history

N/A

Snapshot Month

Field name:	ss_month
Source data elements:	N/A
Definition:	The month and year the census took place, as shown by the year and month in numbers.
Requirement status:	Derived
Data type:	Datetime
Format:	YYYY_MM
Permitted values:	N/A

Guide for use

This data element is derived by DoH from the data element Census Date.

Examples

	Snapshot Month
The census takes place in January 2020.	2020_01

Related national definition

N/A

Revision history

N/A

Specialty Code

Field name:	spec
Source data elements:	N/A
Definition:	The clinical specialty of the scheduled clinician, as recognised by a specialist college.
Requirement status:	Mandatory
Data type:	Numeric
Format:	N(8)
Permitted values:	Refer to WA Health Clinician Specialty List

Guide for use

The purpose of this data element is to capture the surgical specialty of the surgeon who will perform the procedure, rather than the type of patient or the nature of the surgery to be performed.

Examples

	Specialty Code
A child is scheduled for surgery at Perth Children's Hospital.	25
A patient is scheduled for surgery to have an ovarian cyst removed.	52

Related national definition

N/A

Revision history

N/A

Specialty Description

Field name:	spec_desc
Source data elements:	N/A
Definition:	The name of the clinical specialty of the scheduled clinician.
Requirement status:	Derived
Data type:	String
Format:	X(38)
Permitted values:	N/A

Guide for use

This data element is derived by the DoH from the data element Specialty Code.

Examples

	Specialty Code
A child is scheduled for surgery at Perth Children's Hospital.	Paediatric Medicine
A patient is scheduled for surgery to have an ovarian cyst removed.	Gynaecology

Related national definition

N/A

Revision history

N/A

Suburb

Field name:	suburb
Source data elements:	N/A
Definition:	The name of the locality/suburb of the address, as represented by text.
Requirement status:	Mandatory
Data type:	String
Format:	X(30)
Permitted values:	N/A

Guide for use

Patients with no fixed permanent address = these patients should have NFPA recorded as their residential suburb.

Unknown residential address = these patients should have ‘unknown’ recorded as their residential suburb.

Prisoners = these patients should have the prison suburb recorded as their residential suburb.

Residential Aged Care Patients = these patients should have the nursing home or hostel’s suburb recorded as their residential suburb.

Examples

	Patient Suburb
A patient who resides in Fremantle is admitted for surgery.	Fremantle
A patient with no fixed address is admitted for surgery.	NFPA

Related national definition

N/A

Revision history

N/A

Surgeon Options

Field name:	sop
Source data elements:	N/A
Definition:	Indicates whether a patient's case must be completed by the named surgeon, another surgeon/hospital or the registrar list.
Requirement status:	Optional
Data type:	Numeric
Format:	N(8)
Permitted values:	1 – First Available Surgeon 2 – Named Surgeon (Complexity) 3 – Named Surgeon (Private) 4 – Nurse Practitioner 5 – Registrar List

Guide for use

This data element may be referred to in order to help determine whether a patient can be transferred onto another clinicians wait list (either at this or a different hospital)

Examples

	Surgeon Option
A patient is scheduled for a complicated surgery that only one surgeon specialises in.	2
A patient has private health insurance and scheduled for surgery, because of their private health insurance they choose their surgeon.	3
A patient is scheduled for a routine procedure that can be performed by one of many surgeons.	1

Related national definition

N/A

Revision history

N/A

Surname

Field name:	surname
Source data elements:	N/A
Definition:	The part of a name a person usually has in common with other members of their family, as distinguished from their given names.
Requirement status:	Mandatory
Data type:	String
Format:	X(30)
Permitted values:	N/A

Guide for use

Surname is a 30-character alphabetical field.

Alias or assumed names should not be included if the legal Surname is known.

Do not use brackets ( ) for alias names in the Surname.

Where hospitals have the facility to record an alias, this field must be used for alias names.

Where the Surname is unknown or there is no Surname, the name the person is identified by should be recorded in the Surname field and the First Forename field recorded as ‘No Name Given’.

Numeric values are not permitted.

To minimise discrepancies in the recording and reporting of name information, establishments should ask the person for their full (formal) 'First Forename' and 'Surname'. These may be different from the name that the person may prefer the establishment to use.

Examples

	Family Name
Dallas Silva is admitted for surgery.	SILVA
A patient is identified by a first forename of Anastasia and has no Surname name	ANASTASIA

Related national definition

N/A

Revision history

N/A

Tertiary Care Reason

Field name:	tertiary_care_reason_web
Source data elements:	N/A
Definition:	Indicates the reason why the procedure required by the patient must be undertaken in a Tertiary Hospital.
Requirement status:	Conditional
Data type:	String
Format:	X(3)
Permitted values:	AIR – Airway Risk ANA – Anaesthetic Risk BMI – High BMI CAR – Cardiac History CCP – Complex Chronic Pain COM – Require Complex Treatment DRU – Drug/Alcohol Issues HAD – High Dependency Area ICU – Need ICU/Other Ward LCA –Tertiary Care Needed MED – Multiple Medical Issues OSA – Obstructive Sleep Apnoea OTH – Other PAT – Patient Request RES – Respiratory Failure SEC – Security Risk SHC – Haematological Condition SUR – Operation is done at Tertiary Site Only THE – Need Tertiary Theatre UMC – Metabolic Conditions UPC – Psych Conditions

Guide for use

Tertiary Care Reason is only collected if the source system is webPAS. If there is a reason why the procedure required by the patient must be undertaken in a Tertiary Hospital, then this should be indicated with the appropriate code.

This data element should be considered prior to transferring a patient to another hospital.

Examples

	Tertiary Care Reason
A patient is scheduled for spinal surgery, because of their complex chronic pain history they are referred for surgery at a Tertiary Hospital.	CCP

	Tertiary Care Reason
A patient is scheduled for throat surgery, because of their chronic sleep apnoea they are referred for surgery at a Tertiary Hospital.	OSA

Related national definition

N/A

Revision history

N/A

Time Not Ready for Care

Field name:	timenr
Source data elements:	N/A
Definition:	The total time, in days, that the patient has been listed as "Not Ready for Care".
Requirement status:	Conditional
Data type:	Numeric
Format:	N(8)
Permitted values:	N/A

Guide for use

This data element is not collected from Joondalup Health Campus.

Length of time (in days) spent not ready for care (unavailable start date to unavailable end date) for all periods where a patient was on the wait list. If a patient is classified as not ready for care on multiple occasions, then the 'Time Not Ready for Care' data element will be the cumulative total of all occasions.

Refer to the Client Listing Status for details of the Not Ready for Care types.

This data item is used in the calculation of Days Waited.

Examples

	Time Not Ready for Care
A patient is added to the wait list on the 01/04/2020. They are listed as not ready for care from the 04/04/2020 to the 06/04/2020. The 07/04/2020 is the census date of the wait list.	2
A patient is added to the wait list on the 09/08/2020. They are listed as not ready for care from the 12/08/2020 to the 20/08/2020, and then again on the 22/08/2020 to the 25/08/2020. The 30/08/2020 is the census date of the wait list.	11

Related national definition

N/A

Revision history

N/A

Urgency Category

Field name:	urgent
Source data elements:	N/A
Definition:	A clinical assessment of the urgency with which a patient requires elective surgery, as represented by a code
Requirement status:	Mandatory
Data type:	Numeric
Format:	N(8)
Permitted values:	1 – Urgent – recommended admission within 30 days 2 – Semi-urgent – recommended admission within 90 days 3 – Non-Urgent – recommended admission within 365 days

Guide for use

Patients who require an elective procedure are assigned a recommended urgency category by the treating clinician before they are added to the wait list. The urgency category should be:

- Appropriate to the patient and their clinical situation
- Not influenced by the availability of the hospital or surgical resources

If clinically indicated, the treating clinician may change the assigned urgency category to reflect a change in the patient's clinical needs.

Examples

	Urgency Category
A patient is assessed as needing surgery within 90 days.	2
A patient is assessed as needing surgery within the week.	1

Related national definition

N/A

Revision history

N/A

Urgency Category 1 days

Field name:	urg1days
Source data elements:	N/A
Definition:	The total number of days the patient is ready for care at urgency category 1
Requirement status:	Mandatory
Data type:	Numeric
Format:	N(8)
Permitted values:	N/A

Guide for use

If the urgency category changes, calculation of days waited at the original clinical urgency category will not include the date that the clinical urgency category changed.

Examples

	Urgency Category 1
A patient is added to the wait list for category 1 surgery on the 09/10/2020. A census date occurs on the 30/10/2020.	21

Related national definition

N/A

Revision history

N/A

Urgency Category 2 days

Field name:	urg2days
Source data elements:	N/A
Definition:	The total number of days the patient is ready for care at urgency category 2
Requirement status:	Mandatory
Data type:	Numeric
Format:	N(8)
Permitted values:	N/A

Guide for use

If the urgency category changes, calculation of days waited at the original clinical urgency category will not include the date that the clinical urgency category changed

Examples

	Urgency Category 2
A patient is added to the wait list for category 1 surgery on the 09/10/2020. On the 12/10/2020 the patient's clinical urgency changes to category 2. A census date occurs on the 30/10/2020.	18

Related national definition

N/A

Revision history

N/A

Urgency Category 3 days

Field name:	urg3days
Source data elements:	N/A
Definition:	The total number of days the patient is ready for care at urgency category 3
Requirement status:	Mandatory
Data type:	Numeric
Format:	N(8)
Permitted values:	N/A

Guide for use

If the urgency category changes, calculation of days waited at the original clinical urgency category will not include the date that the clinical urgency category changed.

Examples

	Urgency Category 3
A patient is added to the wait list for category 3 surgery on the 09/10/2020. On the 12/10/2020 the patient's clinical urgency changes to category 2, before being changed back to a category 3 on the 28/10/2020. A census date occurs on the 30/10/2020.	5

Related national definition

N/A

Revision history

N/A

Urgency Reassignment Date

Field name:	urgdate
Source data elements:	N/A
Definition:	The date that the current clinical urgency was assigned.
Requirement status:	Conditional
Data type:	Datetime
Format:	DD/MM/YYYY
Permitted values:	N/A

Guide for use

This data element is optional for Joondalup Health Campus, but mandatory for all other sites.

The urgency reassignment date refers to the date when the current clinical urgency category was assigned. On the first entry, this will be the same date as the listing date. For any subsequent changes to the urgency category of the wait listed record, the value will be the date that the change was applied

Examples

	Urgency Reassignment Date
A patient is added to the wait list for category 3 surgery on the 09/10/2020. On the 12/10/2020 the patient's clinical urgency changes to category 2, before being changed back to a category 3 on the 28/10/2020. A census date occurs on the 30/10/2020.	28/10/2020
A patient is added to the wait list for category 1 surgery on the 09/10/2020. A census date occurs on the 30/10/2020.	30/10/2020

Related national definition

N/A

Revision history

N/A

Visit Number

Field name:	visit_no
Source data elements:	N/A
Definition:	A webPAS data element used to link to the Hospital Morbidity Data System (HMDS) account number
Requirement status:	Conditional
Data type:	String
Format:	X(20)
Permitted values:	N/A

Guide for use

This data element is only collected by locations using webPAS.

Examples

	Visit Number
A patient is admitted off the wait list for a procedure and has a visit number of 59484731.	59484731

Related national definition

N/A

Revision history

N/A

Wait List Admin Date

Field name:	admin_date
Source data elements:	N/A
Definition:	The date that the record was originally entered into the source Patient Administration System.
Requirement status:	Optional
Data type:	Datetime
Format:	DD/MM/YYYY
Permitted values:	N/A

Guide for use

The Wait List Admin Date is the date that the wait list record was first entered into the patient administration system. This should occur within five working days of the decision by the hospital to accept the referral onto the wait list.

Examples

	Wait List Admin Date
The hospital decided to accept the patient onto the wait list on the 02/03/2020 and enters the patient into webPAS on the 04/03/2020.	04/03/2020
The hospital decided to accept the patient onto the wait list on the 19/12/2020 and enters the patient into webPAS on the same day.	19/12/2020

Related national definition

N/A

Revision history

N/A

Wait List Category

Field name:	wlc
Source data elements:	N/A
Definition:	Indicates the type of elective hospital care that a patient requires
Requirement status:	Conditional
Data type:	Numeric
Format:	N(8)
Permitted values:	1 – Elective surgery 2 – Other waiting list patient

Guide for use

Wait List Category is only to be used if the procedure code is missing.

It is used in conjunction with 'Wait List Type' to determine if a procedure meets the criteria of being reportable to AIHW reportable.

The list of procedures reportable to AIHW is available at Elective Services Wait List Commonwealth Non-Reportable Procedures.

Examples

	Wait List Category
A patient is on the wait list for kidney surgery.	1
A patient is on the wait list to have a cyst removed.	2

Related national definition

N/A

Revision history

N/A

Wait List Type

Field name:	wltype
Source data elements:	N/A
Definition:	Indicates the patient's wait list specialty type.
Requirement status:	Conditional
Data type:	Numeric
Format:	N(8)
Permitted values:	0 – Not applicable 1 – Medicine 2 – Surgical 3 – Anaesthesia 4 – Other 5 – Baby / Neonate 6 – Dental 7 – Obstetrics 8 – Pathological 9 – Acute Musculo-Skeletal & Rehabilitation 10 – Cancer 11 – Central Services 12 – Gastro / Renal 13 – Heart / Lung 14 – Neurosciences

Guide for use

Wait List Type is primarily determined from the specialty of the clinician responsible for a patient's episode of care and is only to be used if procedure code is missing.

The values of this data element, in conjunction with Wait List Category, are used to determine if a procedure meets the criteria of being AIHW reportable (surgical) if the procedure code field is not complete.

Examples

	Wait List Type
A patient is on the wait list for kidney surgery.	2
A patient is on the wait list to have a cyst removed.	4

Related national definition

N/A

Revision history

N/A

Ward Code

Field name:	wardcode
Source data elements:	N/A
Definition:	The ward code a patient is expected to be admitted to, when added to the wait list.
Requirement status:	Optional
Data type:	String
Format:	X(5)
Permitted values:	N/A

Guide for use

This data element is mandatory for locations using webPAS, optional for all other locations.

The ward code that the patient is scheduled to be admitted onto when they are added to the wait list.

Examples

	Ward Code
A patient is admitted from the wait list to ward 1B and receives surgery for burns. After surgery the patient will be transferred back to ward 1B for recovery.	1B

Related national definition

N/A

Revision history

N/A

Appendix A – Summary of revisions

Date Released	Author	Approval	Amendment
1 July 2021	Arek Szejna & Catherine Ayling	Rob Anderson, Assistant Director General, Purchasing and System Performance	Document created
1 July 2022	Catherine Ayling & Bernard Sharpe	Rob Anderson, Assistant Director General, Purchasing and System Performance	Amendments as listed below.
Amendments to two fields following PAD Policy review. Add Revision History and National Definition headers for each field. Convert Examples to tables to enhance readability.			
1 July 2023	Selina Li & Bernard Sharpe	Rob Anderson, Assistant Director General, Purchasing and System Performance	Amendments as listed below.
Add/modify detail relating to the following fields: - Anaesthetic Assessment - Intended Procedure - Removal Date Due to Admission or Removal - Reporting Month - Time Not Ready for Care - Care Type Added Fields -Reason for Cancellation Code and Description fields -Gender code -Sex recorded at birth, code Remove Proposed Urgency Category field Change any incorrect usage of ‘waitlist’ or ‘wait list’			
1 July 2024	Bernard Sharpe & Xiaoyu Zhao	Rob Anderson, Assistant Director General, Purchasing and System Performance	Amendments as listed below.
Add/modify detail relating to the following fields: -Admission Time -Event Type -Principal Procedure -Removal Code -Removal Reason -Reportable Procedure Indicator -Snapshot Month Remove the following fields: -Excludable Procedure Indicator - Post Admission Cancellation Revert to Waitlist Indicator			

Date Released	Author	Approval	Amendment
30 June 2025	Martine Newman & Bernard Sharpe	Rob Anderson, Assistant Director General, Purchasing and System Performance	Amendments as listed below.
-Change title of 'Wait List Add Date' to 'Wait List Admin Date' -Remove field: 'Removal Code PHC' -Modify procedural data items to 13th edition			
30 June 2026	Selina Li, Jodie McNamara & Bernard Sharpe	Jordan Kelly, A/Deputy Director General, Purchasing and System Performance	Amendments as listed below.
Reviewed all national definition links and updated where required -minor updates to Australian Postcode, Establishment Code, Establishment Name, Principal Procedure, Reason for Removal and Speciality Code.			

Produced by:
Information and Performance Governance
Information and System Performance Directorate
Purchasing and System Performance Division
The Department of Health Western Australia

Ref: F-AA-74148
Mandatory Policy: MP 0164/21

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