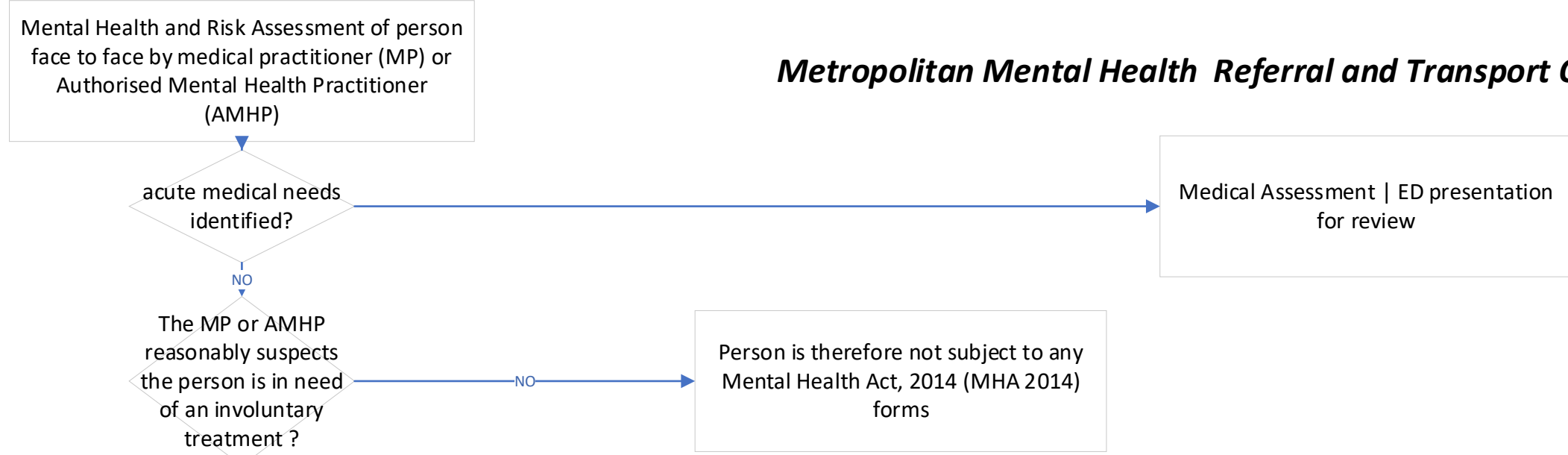
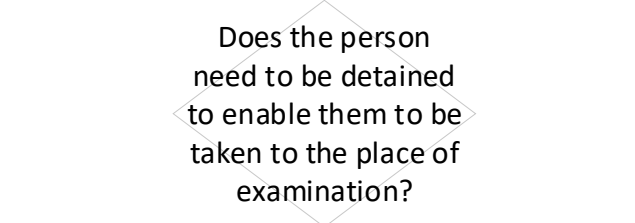


Metropolitan Mental Health Referral and Transport Order Process – Referrer Information Sheet

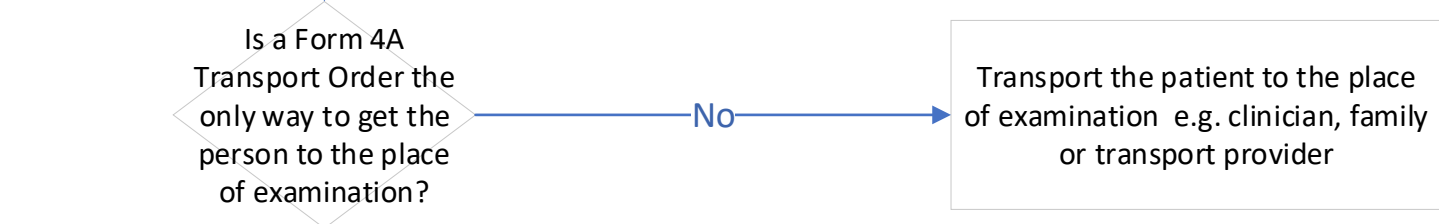


MP or AMHP completes a Form 1A Referral Order within 48 hours of assessment (the form is valid for 72 hours)

Provide the person with the information on the Referral Order – Form 1A (except confidential information on the Form 1A attachment)



The AMHP or MP completes Form 3A- Detention Order and notifies their Personal Support Person (PSP)



AMHP or MP complete 'Mental Health Transport Risk Rating Form' and MHA, 2014 -Transport Order Form 4A



SIGNIFICANT ONLY PATHWAY
Tick the Police officer box on the Form 4A

***** Please note** – all fields are required to be completed on the MH Legal Form. The form must be **signed and dated** and the referring AMHP or MP must include **direct contact details** so that WA Police can get in contact with you. If the form is incorrect or incomplete – WA Police may decline the job until all information can be obtained correctly – this includes all fields in the form and contact details.

LOW | MEDIUM | HIGH

1) Call Wilson Medic One: 1300 284 940 to book the job.
2) Send MH Transport Risk Matrix (SMHMR994) to WMO on dispatchwa@wilsonmedicone.com.au

**** the level of detail provided in the booking enables WMO to assign the appropriate crew number and skill mix. Additional crew can be assigned for high risk cases but risk information must be provided on referral**

The MP or AMHP is required to:

1. Inform the patient of the plan for admission to hospital OR inform Wilson Medic One if this will be undertaken at collection due to concern for absconding.
2. Advise Wilson Medic One if a search has been conducted (Y/N) and if any items have been found that are being transferred with the patient or if there is a need for the Wilson Medic One Transport Officer to conduct a search in the carrying out of a 7D.
3. Provide an ISOBAR structured clinical handover outlining the risks and mitigation strategies so that the transfer of the person can occur in a safe and least restrictive manner.
4. MP or AMHP to provide ISOBAR handover to ED Mental Health Service of the transfer in accordance with [Clinical Handover Policy MP0095](#) - and the Clinical Handover Matrix.

1) Call Police Operations – 131 444 to log the job and receive a CAD number.
2) Scan and email from **your email address (not a photocopier)** the 'Mental Health Transport Risk Rating Form (SMHMR994), write the CAD number on this form, AND the MHA, 2014 – Transport Order Form 4A (with the Police Officer box marked) direct to: Communications.Mental.Health.Smail@police.wa.gov.au

1) Call Wilson Medic One: 1300 284 940 to book the job and provide the CAD number (this is essential), patient name, location, condition and risk level. The booking line will ask relevant additional questions to prioritise and prepare the appropriate crew for the job.
2) Send MH Transport Risk Matrix (SMHMR994) and Form 4A to WMO on dispatchwa@wilsonmedicone.com.au

WMO will liaise with WA Police Force to facilitate the transport. Once Police resources have been identified as available WMO will contact the referrer

The District Police Office will confirm with WMO the dispatch time once Police resources have been confirmed and job assigned