



Rapid antigen test (RAT) request form

This form should be used to submit requests for COVID-19 rapid antigen tests (RATs).

To ensure suitable RAT requests are met, all requests will be reviewed based on the availability of supplies, relevant health advice on the use of RATs, and taking account of their proposed use, in accordance with the below.

Permitted use of RATs

Approved purposes for the use of RATs include the following:

1. As an alternative to polymerase chain reaction (PCR) testing.
2. Surveillance testing in environments where infection risk is high and:
 - a. the environment is closedor
 - b. the effectiveness of other COVID-19 safety measures (e.g. masks, physical distancing, vaccination) is constrained.
3. To support availability of testing where Directions require their use (e.g. testing of close contacts).
4. Where access to PCR testing may be constrained due to logistical, economic, or other factors.
5. Personal use by households that face:
 - a. higher transmission risks at work
 - b. greater vulnerability to health risks.

Eligible applicants

Requests for RATs from the following parties will be considered:

1. Western Australian Government organisations
2. Organisations with a funding or service agreement with the WA Government

Request process

- Complete the RAT request form
- Email the completed form to RATRequest@health.wa.gov.au

You may be contacted for further information.

You will be advised if your request has been approved or unsuccessful.

Disclaimer

- Requests for RATs will be invoiced to the requesting organisation, unless an exception applies based on public health policy, applicable at the time of the request.
- No exchange and no return will be possible once the request is processed.

Section 1: Requestor details

Fields	Response
Date of request	
Organisation name	
Organisation type	Government agency Third party organisation Government trading enterprise
Type of RATs (if a specific type is required)	Nasal tests Oral tests
Number of RATs requested	
Contact person's name	
Contact email address	
Contact phone number	

Section 2: Invoicing details

Fields	Response
ABN (if applicable)	
Organisation address	
Purchase order number (if applicable)	
Requestor's finance contact email address	
Requestor's finance contact phone number	

Section 3: Justification

Fields	Response
Who will the tests be supplied to?	
Why are tests needed by the intended users?	
Provide justification for the amount and (if applicable) type of RATs requested	

Fields	Response
How will the tests be used?	
How will the tests be distributed?	
How will the tests be stored?	

Section 4: Delivery details

Fields	Response
Requested date for delivery	
Delivery addresses	
Opening hours for receiving deliveries	
Delivery contact name	
Delivery contact phone number	
If ordering in bulk:	
Will a forklift be available for unloading?	Yes No
Is there access onsite for a truck to deliver?	Yes No

Section 5: RAT supply terms and conditions

Fields	Response
Confirm the tests will be stored appropriately between 4 to 30 degrees	Yes No
Confirm the requesting organisation will store the tests in a secure location	Yes No
Confirm the tests will be provided by the requesting organisation to the approved recipients, for the approved purposes	Yes No
Loscam pallets should be returned to the HSS Warehouse at 6 Marriott Street, Jandakot. Unreturned Loscam pallets will be charged to your Loscam account.	
Please provide your Loscam account number	

For Office Use Only

Request approved?	Yes No Ref No. D
RATs to be charged?	Yes No Amount \$ per RAT

Last updated 17 June 2022

This document can be made available in alternative formats on request.