



Certificate of analysis

Instructions

1. Complete this form – if a question is not applicable, write N/A.
2. Where a laboratory uses its own Certificate of Analysis form the information listed below must be provided.
3. This form can be completed electronically or printed but must include a signature.
4. Send the completed form to foodsafety@health.wa.gov.au
5. If you have any other questions about completing this form, contact foodsafety@health.wa.gov.au

Laboratory details

Name of laboratory	
Address of laboratory	
Location where the analysis was carried out (if different from the address of the laboratory)	
Name of the person or agent who asked for the analysis (e.g. Food Unit, Department of Health)	
Address of person or agent who asked for the analysis	
Written report of the analysis, including findings/results	
Identify the method used	
List any deviations, additions, or exclusions from the nominated test method	
Describe the sample analysed	
Provide the unique identifying code of the sample	
Date of receipt of the sample	
Date of performance of the analyses	
Where applicable, a statement on the estimated uncertainty of measurement	
Statement specifying that the test report shall not be reproduced except in full	
Specify the requirements, if any, of the Australia New Zealand Food Standards Code relating to the carrying out of the analysis and certify that the analysis was carried out in accordance with those requirements	

Signature of person authorising the test report

(person in charge of the laboratory or approved analyst)

Date (dd:mm:yyyy)
Signature

Enquiries

Food Unit
Department of Health
foodsafety@health.wa.gov.au
(08) 9222 2000
PO Box 8172
Perth Business Centre
WA 6849

The information required on this form is approved by the Deputy Director General, Public and Aboriginal Health Division as delegate of the CEO for the purposes of Section 81 of the *Food Act 2008*.