# Non-Admitted Dental Data Collection
Data Specifications

**July 2024**

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|---|---|
| **Owner:** | Department of Health, Western Australia |
| **Contact:** | Information and Performance Governance |
| **Approved by:** | Rob Anderson, Assistant Director General, Purchasing and System Performance |
| **Links to:** | Information Management Policy Framework<br><br>https://ww2.health.wa.gov.au/About-us/Policy-frameworks/Information-Management |

# Contents

# Abbreviations

| FTP | File Transfer Protocol |
|------|------------------------|
| ICT | Information and Communications Technology |
| IHACPA | Independent Health and Aged Care Pricing Authority |
| NADDC | Non-Admitted Dental Data Collection |
| NMDS | National Minimum Data Set |
| PAS | Patient Administration System |
| WA | Western Australia |

# 1.  Purpose

The purpose of the *Non-Admitted Dental Data Collection Data Specifications* is to outline the requirements for Health Service Providers and Contracted Health Entities to report non-admitted dental activity to the Department of Health.

The *Non-Admitted Dental Data Collection Data Specifications* is a Related Document mandated under [MP 0164/21 Patient Activity Data Policy](#).

These data specifications are to be read in conjunction with this policy and other Related Documents and Supporting Information as follows:

- [Patient Activity Data Policy Information Compendium](#).

# 2.  Background

Non-admitted dental patient activity must be recorded in an approved Patient Administration System (PAS) in an accurate and timely manner so that the data is available and can be accessed for inclusion into the Non-Admitted Dental Data Collection (NADDC).

# 3.  Contact details requirements

Data providers must complete the contact details form (Appendix A) and provide contact details for two people who can be contacted in the event of data submission queries or issues:

- ICT technical contact - for data load/extract issues
- Information management contact - for data queries.

# 4.  Submission of data

Data must be submitted to the NADDC in accordance with the data submission schedule and Data Element Listing outlined below, unless otherwise agreed with the NADDC Data Custodian.

## 4.1    Data file format

Data files must be sent in comma separated value (csv) file format. The first row of the text file must contain field names.

## 4.2    File naming standards

The file name format of data submitted must conform to the following standard:

NADD_ DATAPROVIDER_PASSYSTEM_YYYYMM*DD*.txt

> Where
> - **NADD** is a fixed value meaning Non-Admitted Dental Data;
> - **DATAPROVIDER** is the abbreviated name of the data provider/hospital providing the non-admitted dental data (assigned by the Department)
> - **PASSYSTEM** is the name of the PAS system from where the data is extracted (assigned by the Department);
> - **YYYYMM*DD*,** is the end date of the period of data being submitted:
>   - **YYYY** is the year, including century, of the end period of the data

submitted
- **MM** is the end month of the period of data being submitted, as two digits;
- *DD is the day of the month, as two digits, of the date of the data submitted - if submitting data on a daily basis*

For example, NADD_OHCWA_TITAN_202310.txt → Non-Admitted Dental Data provided monthly by the Oral Health Centre of Western Australia from their Titanium PAS system with data up to 31 October 2023, submitted in November 2023.

## 4.3    Data submission method

Data files must be submitted to a nominated server via the method specified by the Department of Health.

# 5.  Data submission schedule

Data providers that use a patient administration system, other than WA health system's web-based Patient Administration System (webPAS), are required to submit data at a frequency as requested by the Department of Health in an electronic format that is compliant with these specifications.

Data must be made available for the relevant reporting reference period as per the schedule set below.

## 5.1    Daily extracts

Daily data must be provided before 2am the next day for data from the preceding day to midnight of the preceding day e.g. data for 1 July 2023 (0:00 to 23:59) must be submitted by 2am on 2 July 2023.

## 5.2    Monthly extracts

Monthly data submission must include previous 12 months data. i.e. each submission will include data from the previous 12 months to the end of the reference month. e.g. data due in April 2024 will contain complete 2024 January to the end of March 2024.

This allows for changes in previous months to be updated with the latest record being provided to Non-Admitted Dental Data Collection.

Data is due by 3pm on the 3rd working day of the due month.

# 6.  Data element listing

Data providers must ensure that data is made available as per the specifications below.

- Appendix B - Non-Admitted Dental Data Element Listing

# 7. Data quality and validation correction process

Data providers are responsible for the quality of data provided. Data quality validations are undertaken by the Quality and Assurance Team to ensure that data is compliant with reporting specifications and the five data quality principles:

- Relevance
- Accuracy
- Timeliness
- Coherence
- Interpretability.

Data validation and errors will be distributed to the reporting establishment via dashboards, spreadsheets or ad hoc communication. It is the responsibility of healthcare providers, administrative staff, clinical coding staff and clerical staff to complete and correct data validations within required timeframes as communicated by the Department.

Some examples of data quality validations may include:

- Patient demographics
- Reporting of blank or incorrect values
- Availability of sufficient information to enable national reporting requirements.

**Important** - Any new classifications/codes that have been introduced into the PAS and which impact NADDC fields, or otherwise any known changes that impact the structure of the extract file or the quality of its contents, must be communicated to the NADDC Data Custodian (minimum of 14 days' notice) to ensure system processes are able to load the data into the NADDC.

# 8. Glossary

The following definition(s) are relevant to this document.

| Term | Definition |
| --- | --- |
| Custodian | A custodian manages the day-to-day operations of the information asset(s) and implements policy on behalf of the Steward and Sponsor. |
| Data Collection | Refer to Information Asset |
| Data Specifications | Data Specifications mandate the list of data elements, format and submission schedule for each information asset. |
| Health Service Provider | As per section 6 of the *Health Services Act 2016*, a Health Service Provider established by an order made under section 32(1)(b) |
| Information asset | A collection of information that is recognised as having value for the purpose of enabling the WA health system to perform its clinical and business functions, which include supporting processes, information flows, reporting and analytics. |
| Patient Activity Data Business Rules | Patient Activity Data Business Rules mandate the rules, scope and criteria to be used when recording health service patient activity data and reporting to the Department of Health. |
| WA health system | Pursuant to section 19(1) of the Health Services Act 2016, means the Department of Health, Health Service Providers, and to the extent that Contracted Health Entities provide health services to the State, the Contracted Health Entities. |

# 9. References and relevant documents

National Partnership on Public Dental services for Adults | Federal Financial Relations

Australian Schedule of Dental Services and Glossary 13th Edition

## Appendix A - Contact Details Form

Government of **Western Australia**
Department of **Health**

# Non-Admitted Dental Data Collection
# Data Provider Contact Details Form

The purpose of this form is to collect contact information for persons providing data to the Non-Admitted Dental Data Collection.

**Name of Data Provider or Feeder System**    Click or tap here to enter text.

**Date**    Click or tap here to enter text.

### ICT Technical Contact

Please provide details for the person to contact regarding technical queries (e.g. data loading, extract issues)

**Name**    Click or tap here to enter text.

**Position**    Click or tap here to enter text.

**Organisation**    Click or tap here to enter text.

**Email**    Click or tap here to enter text.

**Phone**    Click or tap here to enter text.

### Information Management Contact

Please provide contact details for the person to contact regarding data queries (e.g. queries relating to data interpretation)

**Name**    Click or tap here to enter text.

**Position**    Click or tap here to enter text.

**Organisation**    Click or tap here to enter text.

**Email**    Click or tap here to enter text.

**Phone**    Click or tap here to enter text.

Please submit this form to NADCdata@health.wa.gov.au

# Appendix B - Non-Admitted Dental Data Element Listing

| | Data Element | Field name | Type | Requirement | Comments |
|---|---|---|---|---|---|
| 1 | Establishment code | establishment_code | XXXX | Mandatory | A unique four-digit number that is assigned by Department of Health (WA) to hospitals and other health related locations or establishments. |
| 2 | Site code | site_code | X(4) | Optional | Any other code that identifies a site, if available. |
| 3 | Source of data | source_of_data | X(20) | Optional | The agreement or scheme for the appointment. Used to identify differing funding sources. |
| 4 | Patient primary identifier | patient_primary_identifier | X(20) | Mandatory | The same unique identifier is retained by the establishment for the patient for all events within that establishment. |
| 5 | Patient surname | patient_surname | X[(100)] | Mandatory | The part of a name a patient usually has in common with other members of their family, as distinguished from their given names. |
| 6 | Patient first name | patient_first_forename | X[(100)] | Mandatory | The first given name of the patient. |
| 7 | Patient second name | patient_second_forename | [X(100)] | Conditional | The second given name of the patient.<br><br>**Condition:** the collection of this field is conditional and should be recorded if the patient has a second given name |
| 8 | Patient date of birth | patient_date_of_birth | DDMMYYYY | Mandatory | Date on which the patient was born. |
| 9 | Sex recorded at birth | patient_sex_code | X | Mandatory | Sex recorded at birth is important clinical information and must be collected for all patients. Gender diverse patients must still report this field as 'Sex recorded at birth' and their current gender in the Gender Code field.<br>**M** - Male<br>**F** - Female<br>**X** - Another term<br>**U** - Unknown<br>**N** - Not specified |
| 10 | Gender | patient_gender_code | N | Mandatory | Gender is often used interchangeably with sex, however they are distinct concepts and it is important to differentiate between them. |

| | Data Element | Field name | Type | Requirement | Comments |
|---|---|---|---|---|---|
| | | | | | **1** - Man or male<br>**2** - Woman, or female<br>**3** - Non-binary<br>**4** - Different term<br>**5** - Prefer not to answer<br>**9** - Not stated or inadequately described |
| 11 | Patient Medicare card number | patient_medicare_card_number | X(30) | Mandatory | Must be a valid current Medicare Number issued by Services Australia.<br><br>Full Medicare Card details are used to define eligibility for specific services and not as a patient identifier.<br><br>As persons can be listed on more than one Medicare Card, the full Medicare number is not a unique identifier and must not be used for this purpose. |
| 12 | Patient country of birth | patient_country_of_birth_code | XXXX | Mandatory | The code list for Country of Birth is drawn from the Australian Bureau of Statistics' Standard Australian Classification of Countries 2016 (SACC). |
| 13 | Patient interpreter required | patient_interpreter_required_idicator | X | Mandatory | An indicator for whether an interpreter service is required by or for the patient.<br><br>**N** - Interpreter not required<br>**U** - Unknown/not stated<br>**Y** - Interpreter required |
| 14 | Patient indigenous status | patient_indigenous_status_code | XXX | Mandatory | The patient's Aboriginal status, as represented by a code.<br><br>**ABG** - Aboriginal but not Torres Strait Islander origin<br>**TSI** - Torres Strait Islander but not Aboriginal origin<br>**ABT** - Both Aboriginal and Torres Strait Islander origin<br>**OTH** - Neither Aboriginal nor Torres Strait Islander origin<br>**NSP** – Unknown or not specified |
| 15 | Patient residential address 1 | patient_residential_address_1 | X[X(99)] | Mandatory | First line of the patient's residential street address at the time of the scheduled appointment. |
| 16 | Patient residential address suburb | patient_residential_address_suburb | X[X(99)] | Mandatory | The name of the locality/suburb of the address, as represented by text. |

| | Data Element | Field name | Type | Requirement | Comments |
|---|---|---|---|---|---|
| 17 | Patient residential address postcode | patient_residential_address_postcode | X(4) | Mandatory | A postcode list is maintained with entries that are valid on the current list of postcodes from [Australia Post](). |
| 18 | Patient residential address state | patient_residential_address_state | XXX | Mandatory | The state or territory of usual residence of the patient, as represented by a code.<br><br>**NSW** - New South Wales<br>**VIC** - Victoria<br>**QLD** - Queensland<br>**SA** - South Australia<br>**WA** - Western Australia<br>**TAS** - Tasmania<br>**NT** - Northern Territory<br>**ACT** - Australian Capital Territory<br>**OTH** - Other Territories<br>**NSP** – Unknown or not specified |
| 19 | Patient residential status type | patient_residential_status_type | X(3) | Mandatory | Patient's residential status for billing purposes, as represented by a code.<br>**ASY** - Asylum Visa<br>**BUS** - Business Visa<br>**DET** - Detainee<br>**EME** - Emergency Visa<br>**EMR** - Emergency Rescue Visa<br>**HUM** - Humanitarian<br>**MED** - Medical Treatment<br>**NSP** – Unknown or not specified<br>**OMV** - Overseas Motor Vehicle Insurance Trust<br>**OTE** - Overseas Foreign Def<br>**OVS** - Overseas Shipping<br>**OVE** - Overseas Visitor<br>**OWC** - Overseas Worker Compensable<br>**PRO** - Temp Protection<br>**REC** - Reciprocal Overseas<br>**REF** - Refugee Visa<br>**RES** - Resident<br>**RET** - Retirement Visa<br>**SAC** - Sp Activities<br>**STU** - Student Visa<br>**TEM** - Temporary Res |

| | Data Element | Field name | Type | Requirement | Comments |
|---|---|---|---|---|---|
| | | | | | **TOU** - Tourist Visa<br>**WHO** - Working Holiday Visa<br>**WOR** - Working Visa |
| 20 | Patient contact phone number 1 | patient_contact_phone_number_1 | [X(50)] | Optional | Patient's first contact telephone number at the time of the scheduled appointment. |
| 21 | Patient contact phone number 2 | patient_contact_phone_number_2 | [X(50)] | Optional | Patient's second contact telephone number at the time of the scheduled appointment. |
| 22 | Department of Veterans' Affairs File Number | patient_department_of_veterans_affairs_file_number | [X(12)] | Conditional | The Department of Veteran Affairs (DVA) file number. Required to identify those patients entitled to DVA funding for their medical care at the point of service.<br><br>**Condition**: if the patient presents with a DVA Card this field is Mandatory. |
| 23 | Patient department of veterans' affairs card colour code | patient_department_of_veterans_affairs_card_colour | X(3) | Conditional | The Department of Veteran Affairs (DVA) card colour indicates the level of entitlement to additional health cover.<br>**GOL** - Gold<br>**ORN** - Orange<br>**NSP** – Unknown or not specified<br>**WHT** - White<br><br>**Condition:** if the patient presents with a DVA Card this field is Mandatory. |
| 24 | Referral account number | referral_account_number | X[X(14)] | Mandatory | A unique identifier for the referral. This number would be against each appointment record for the same episode of care or referral events. |
| 25 | Referral received date | referral_received_date | DDMMYYYY HH:MM:SS | Mandatory | The date on which a patient's referral is submitted for care or treatment This date marks the commencement of the referral wait time until a first appointment is attended. |
| 26 | Appointment Account Number | appointment_account_number | X[X(29)] | Mandatory | An identifier in the source information system that distinguishes between related non-admitted services (e.g. appointment account number, event ID). This would be a unique number, either on its own or paired with the Establishment code. |

| | Data Element | Field name | Type | Requirement | Comments |
|---|---|---|---|---|---|
| 27 | Appointment date | appointment_date | DDMMYYYY | Mandatory | The date on which the appointment occurred. |
| 28 | Appointment time | appointment_time | HH:MM:SS | Mandatory | The time of the scheduled appointment. |
| 29 | Appointment type | appointment_type_code | X(3) | Mandatory | Whether the scheduled appointment is for a new problem not previously addressed at the same clinical service or for the follow-up of a problem that has been addressed at a previous appointment at the same clinical service, as represented by a code.<br><br>**NEW** - New<br>**FOL** - Follow-up<br>**NCE** - Non-Client Event / Chart Only<br>**OTH** - Other<br>**NSP** – Unknown or not specified |
| 30 | Appointment payment classification | appointment_payment_classification_code | X(3) | Mandatory | The expected principal source of funds for payment of the account for an appointment, as represented by a code.<br><br>**ADF** - Australian Defence Force<br>**AHA** - Australian Health Care Agreement<br>**CIS** - Catastrophic Injury Support Scheme<br>**COM** - Compensable Other<br>**COR** - Correctional Facility<br>**DET** - Detainee<br>**EMV** - Other States Motor Vehicle Insurance Trust<br>**FOD** - Foreign Defence<br>**INE** - Ineligible<br>**MBS** - Medicare Benefits Scheme<br>**OTH** - Other<br>**OVS** - Overseas Student<br>**OVV** - Overseas Visitor<br>**PVT** - Private Insured<br>**REC** - Reciprocal Health Care Agreement<br>**SHI** - Shipping<br>**UNI** - Private Uninsured<br>**NSP** – Unknown or not specified<br>**VET** - Veterans' Affairs, Department of<br>**WAM** - Western Australian Motor Vehicle Insurance Trust<br>**WCC** - Workers Compensation |

| | Data Element | Field name | Type | Requirement | Comments |
|---|---|---|---|---|---|
| 31 | Clinic category | clinic_category_code | X(3) | Conditional | Clinic category, as represented by a code. **OTH** - Recorded by DHS for reporting purposes, but not funded by DHS **PUB** - Treatment in DHS public clinics **PVT** - Treatment in private clinics funded by DHS Where publicly funded work is performed in private dental clinics this will be shown as PVT, otherwise PUB. If this is not known work will be recorded as DEN. **Condition:** If this information is collected by the feeder system, this element is mandatory. |
| 32 | Clinic identifier | clinic_identifier | X[X(8)] | Mandatory | A unique identifier for the clinic through which health care was provided to a non-admitted patient in a non-admitted setting. This identifier is assigned by the source information system in the preferred format. |
| 33 | Clinic title | clinic_title | X[X(49)] | Mandatory | The descriptive title of the clinic as identified in the source information system. |
| 34 | Clinic NMDS Tier 1 code | clinic_nmds_tier_1_code | X(7) | Mandatory | The clinic type to be selected from the NMDS Tier 1 clinic list, as represented by a code. **002.000** – Dental **002.001 –** Dental For the complete list, see Non-admitted patient Tier 1 codes |
| 35 | Clinic IHACPA Tier 2 code | clinic_nhcdc_tier_2_code | X(4) | Mandatory | The clinic type to be selected from the NMDS Tier 2 clinic list, as represented by a code. **1004** – Dental For the complete list, see Non-admitted patient Tier 2 codes |
| 36 | Appointment outcome | appointment_outcome_code | X(3) | Mandatory | The outcome of the appointment, as represented by a code. **ARV** - Arrived **CAN** - Cancelled **PAL** - Patient Late Not Seen **PDA** - Patient Did Not Attend **PLN** - Patient Left Not Seen |

| | Data Element | Field name | Type | Requirement | Comments |
|---|---|---|---|---|---|
| | | | | | **REA** - Reappoint<br>**NSP** - Unknown or not specified |
| 37 | Appointment attendance | appointment_attendance_code | X(3) | Mandatory | The nature of the patient's attendance at the appointment, as represented by a code.<br><br>**ATT** - Attended<br>**DNA** - Did Not Attend<br>**DNW** - Did Not Wait<br>**NCE** - Non-client Event<br>**NSP** – Unknown or not Specified |
| 38 | Appointment providers profession | appointment_providers_profession_code | X(4) | Mandatory | The type of service provider consulted during a service event, as represented by a code.<br><br>**DT** - General dentist<br>**END** – Endodontist<br>**FOR** - Forensic odontologist<br>**HYG** - Dental hygienist<br>**MED** - Oral medicine specialist<br>**NSP** - Unknown or not specified<br>**OHT** - Oral health therapist<br>**ORS** - Oral surgeon<br>**ORT** – Orthodontist<br>**OTH** – Other<br>**PAE** - Paediatric dentist<br>**PAT** - Oral pathologist<br>**PER** – Periodontist<br>**PRO** – Prosthodontist<br>**RAD** - Dental-maxillofacial radiologist<br>**SS** - Specialist dentist<br>**SSN** - Specialist in special needs dentistry<br>**ST** - Student (of any dental profession)<br>**SUR** - Oral and maxillofacial surgeon<br>**THE** - Dental therapist or hygienist |
| 39 | System date extracted | system_date_extracted | DDMMYYYY | Mandatory | The date on which the patient appointment information was extracted from the source patient administration system. |
| 40 | System time extracted | system_time_extracted | HH:MM:SS | Mandatory | The time at which the patient appointment information was extracted from the source patient administration system. |

| | Data Element | Field name | Type | Requirement | Comments |
|---|---|---|---|---|---|
| | | | | | |
| 41 | System record identifier | system_record_identifier | [X(225)] | Mandatory | A unique information system generated record identifier or key. This identifier will be used to ensure correct updates to existing records, identify duplicates and add unknown records from information system extracts. |
| 42 | System record date last updated | system_record_date_last_updated | DDMMYYYY HH:MM:SS | Mandatory | The date the system record was last updated. If any data item relating to a patients appointment or referral record is updated this field is expected to be updated. |
| 43 | Language spoken at home | language_spoken_at_home_code | X(4) | Mandatory | The language primarily spoken at home by the patient, as represented by a code as defined in the Australian Standard Classification of Languages (ASCL). |
| 44 | Category of benefit/disadvantage | category_of_benefit_code | X(20) | Mandatory | The category of patient disadvantage or benefit entitlement, as represented by a code (see Appendix C). |
| 45 | Level of subsidy | level_of_subsidy_code | X(20) | Mandatory | The percentage of subsidy applied to treatment cost, as experienced by the patient, as represented by a code (see Appendix C). |
| 46 | Treatment code | treatment_code | X(3) | Mandatory | The clinical procedure treatment outcome represented by a code as defined in The Australian Schedule of Dental Services and Glossary. |
| 47 | Tooth code | tooth_code | X(10) | Mandatory | The tooth code associated with the dental procedure (where applicable). Based on the Fédération Dentaire Internationale numbering system (ISO3950). See Appendix C. |
| 48 | Block number | block_number | X(30) | Mandatory | An indicator of course/episode of care, or chronological appointments within a course of care. |
| 49 | Clinician ID code | clinician_id_code | X(20) | Mandatory | The unique ID of a dental service provider. |
| 50 | Clinician type | clinician_type_code | X(3) | Mandatory | The profession of the operator providing the dental service, as represented by a code.<br><br>**DT –** General Dentist<br>**HYG –** Dental Hygienist |

| | Data Element | Field name | Type | Requirement | Comments |
|---|---|---|---|---|---|
| | | | | | **OHT** – Oral Health Therapist<br>**SS –** Specialist dentist<br>**ST –** Student (of an dental profession)<br>**THE –** Dental Therapist<br>**OTH –** Other<br>**NSP –** Unknown or not specified |
| 51 | Department of veterans affairs fee schedule | department_of_veteran_affairs_fee_schedule | N(50).NN | Conditional | The value of a treatment item as per the Department of Veterans' Affairs [Dental and Allied Health Fee Schedules](). <br><br>**Condition:** if the patient presents with a DVA Card, this field is Mandatory. |
| 52 | Value of government subsidy for treatment item | value_of_government_subsidy_for_treatment_item | N(50).NN | Mandatory | The value of the subsidy applied to the treatment item. If the full fee charged is higher than the DVA schedule then the subsidy is applied to the full fee. Surcharges are applied to the DVA schedule fee. |
| 53 | Full fee payable | full_fee_payable | N(50).NN | Mandatory | The full cost of the treatment item – in most cases this is as per the DVA schedule, but on occasion may be higher. |
| 54 | Treatment indicator | treatment_indicator | X | Mandatory | An indicator of whether the treatment is general or an emergency, as represented by a code.<br><br>**G –** General<br>**E –** Emergency |
| 55 | Expiry date of healthcare card | expiry_date_of_health_care_card | DDMMYYYY | Mandatory | The expiry date of the patient's health care card. |
| 56 | Healthcare card number | health_care_card_number | X(30) | Mandatory | The patient's health care card number. |
| 57 | Healthcare card type | health_care_card_type | X(4) | Mandatory | The type of Health Care Card held by the patient, as represented by a code.<br><br>**DVA –** Department of Veteran's Affairs Card<br>**HCC –** Health Care Card<br>**LIC** – Driver's Licence<br>**PCC –** Pensioner Card<br>**CSHC** – Commonwealth Seniors Health Card<br>**HBC** – Health Benefits Card |

| | Data Element | Field name | Type | Requirement | Comments |
|---|---|---|---|---|---|
| | | | | | **OTH –** Other<br>**NSP –** Unknown or not specified |
| 58 | Waitlist type | wait_list_type | X | Mandatory | The type of care the patient has been placed on a wait list to receive, as represented by a code.<br><br>**1 –** General dental care<br>**2 –** Denture care<br>**3 –** Assessment<br>**9 –** Not specified |
| 59 | Waitlist date of offer of dental care | wait_list_date_of_offer_of_dental_care | DDMMYYYY HH:MM:SS | Mandatory | The date the wait listed patient was offered an appointment for dental care.<br><br>This should be the date that the appointment offer occurred and not the proposed date of the appointment itself. |
| 60 | Waitlist status | wait_list_status | X(4) | Mandatory | The current wait list status of patient, as represented by a code.<br><br>**WAIT –** Waiting<br>**CAN –** Cancelled<br>**REM –** Removed<br>**NSP –** Unknown or not specified |
| 61 | Urgency category | urgency_category_code | X(3) | Mandatory | The urgency of care required as assessed by the treating clinician, as represented by a code.<br><br>**AWT** – Awaiting triage<br>**NUR** – Not urgent<br>**SEM** – Semi-urgent<br>**URG** – Urgent<br>**NSP** – Unknown or not specified |

# Appendix C - Reference Codes and Description

| Data field | Code | Description |
| --- | --- | --- |
| appointment_attendance_code | ATT | Attended |
| appointment_attendance_code | DNA | Did Not Attend |
| appointment_attendance_code | DNW | Did Not Wait |
| appointment_attendance_code | NCE | Non-Client Event |
| appointment_attendance_code | NSP | Unknown or not specified |
| appointment_outcome_code | ARV | Arrived |
| appointment_outcome_code | CAN | Cancelled |
| appointment_outcome_code | NSP | Unknown or not specified |
| appointment_outcome_code | PAL | Patient Late Not Seen |
| appointment_outcome_code | PDA | Patient Did Not Attend |
| appointment_outcome_code | PLN | Patient Left Not Seen |
| appointment_outcome_code | REA | Reappoint |
| appointment_payment_classification_code | ADF | Australian Defence |
| appointment_payment_classification_code | AHA | Australian Health Care Agreement |
| appointment_payment_classification_code | CIS | Catastrophic Injury Support Scheme |
| appointment_payment_classification_code | COM | Compensible Other |
| appointment_payment_classification_code | COR | Correctional Facility |
| appointment_payment_classification_code | DET | Detainee |
| appointment_payment_classification_code | EMV | Other States Motor Vehicle Insurance Trust |
| appointment_payment_classification_code | FOD | Foreign Defence |
| appointment_payment_classification_code | INE | Ineligible |
| appointment_payment_classification_code | MBS | Medicare Benefits Scheme (Privately Referred Non-Inpatient Initiative) |
| appointment_payment_classification_code | NSP | Unknown or not specified |
| appointment_payment_classification_code | OTH | Other (incl. direct Commonwealth or State Government sourced funds) |
| appointment_payment_classification_code | OVS | Overseas Student |
| appointment_payment_classification_code | OVV | Overseas Visitor |
| appointment_payment_classification_code | PVT | Private Insured |
| appointment_payment_classification_code | REC | Reciprocal Health Care Agreement |
| appointment_payment_classification_code | SHI | Shipping |
| appointment_payment_classification_code | UNI | Private Uninsured |
| appointment_payment_classification_code | VET | Veterans' Affairs, Department of |
| appointment_payment_classification_code | WAM | Western Australian Motor Vihicle Insurance Trust |

| Data field | Code | Description |
|---|---|---|
| appointment_payment_classification_code | WCC | Workers Compensation |
| appointment_providers_profession_code | DENP | Dental hygienist/therapist |
| appointment_providers_profession_code | DENS | Dental student |
| appointment_providers_profession_code | DENT | Dentist |
| appointment_providers_profession_code | NSP | Unknown or not specified |
| appointment_providers_profession_code | OTH | Other |
| appointment_type_code | FOL | Follow-up |
| appointment_type_code | NCE | Non-Client Event / Chart Only |
| appointment_type_code | NEW | New |
| appointment_type_code | NSP | Unknown or not specified |
| appointment_type_code | OTH | Other |
| category_of_benefit_code | ACR | Aged Care Resident |
| category_of_benefit_code | ACRH | Aged Care Resident – Card Holder |
| category_of_benefit_code | ACRP | Aged Care Resident – Private |
| category_of_benefit_code | ACT | Aged Care Trial (OHTGYP) |
| category_of_benefit_code | AEC | Aboriginal Emergency In Remote Community |
| category_of_benefit_code | AM0 | Austudy Married (a) |
| category_of_benefit_code | AM1 | Austudy Married (b) |
| category_of_benefit_code | AMGP | Aboriginal Maternity Group Practice |
| category_of_benefit_code | AMS | Aboriginal Medical/Health Service |
| category_of_benefit_code | APM | Age Pensioner Married |
| category_of_benefit_code | APS | Age Pensioner Single |
| category_of_benefit_code | AS0 | Austudy Single (a) |
| category_of_benefit_code | AS1 | Austudy Single (b) |
| category_of_benefit_code | BVA | Bereavement Allowance |
| category_of_benefit_code | CDB | Child Dental Benefit Eligible |
| category_of_benefit_code | CDEP | Community Development Programme |
| category_of_benefit_code | CM0 | Carer Pension Married (a) |
| category_of_benefit_code | CM1 | Carer Pension Married (b) |
| category_of_benefit_code | CS0 | Carer Pension Single (a) |
| category_of_benefit_code | CS1 | Carer Pension Single (b) |
| category_of_benefit_code | CSHC | Commonwealth Seniors Card |
| category_of_benefit_code | CURT_PRIV | Curtin Private Patients |
| category_of_benefit_code | CWP | Community Welfare Patients (Wards Of State) |
| category_of_benefit_code | DCP | Department Of Justice – Corrective Services |
| category_of_benefit_code | DDS | Dental Services Staff |
| category_of_benefit_code | DMD-NE | DMD Student - Not Eligiable (NE) |
| category_of_benefit_code | DOM | Domiciliary Patients |
| category_of_benefit_code | ENDO | Private Endodontics Patients |
| category_of_benefit_code | ES_NOTELIG | Emergency Service - Not Eligible |
| category_of_benefit_code | ES-50% | Emergency Service - 50% Subsidy |

| Data field | Code | Description |
|---|---|---|
| category_of_benefit_code | ES-75% | Emergency Service - 75% Subsidy |
| category_of_benefit_code | FM1 | Family Allowance Married (b) |
| category_of_benefit_code | FREMANTLE | Fremantle Hospital Patients |
| category_of_benefit_code | FS1 | Family Allowance Single (b) |
| category_of_benefit_code | HBCD | Health Benefits Card Dependant |
| category_of_benefit_code | HBCH | Health Benefits Card Holder |
| category_of_benefit_code | HCCD | Health Care Card Dependant |
| category_of_benefit_code | HCCH | Health Care Card Holder |
| category_of_benefit_code | HCM | Health Care Card Married |
| category_of_benefit_code | HCS | Health Care Card Single |
| category_of_benefit_code | HNP | Highgate\North Perth Children |
| category_of_benefit_code | HP0 | Disability Services Patient |
| category_of_benefit_code | HRP | Hospital Referred Patients |
| category_of_benefit_code | HRP-HNC | Hospital Referred Patients – Head and Neck Cancer |
| category_of_benefit_code | HRP-L | Hospital Referred Patients – Liver Transplants |
| category_of_benefit_code | IM0 | Disability Support Pension Married (a) |
| category_of_benefit_code | IM1 | Disability Support Pension Married (b) |
| category_of_benefit_code | IP0 | Institutionalised Patient |
| category_of_benefit_code | IS0 | Disability Support Pension Single (a) |
| category_of_benefit_code | IS1 | Disability Support Pension Single (b) |
| category_of_benefit_code | ISD | Income Support Dentistry |
| category_of_benefit_code | MKA | Moorditj Koort Aboriginal |
| category_of_benefit_code | MLHP | Mount Lawley Hospital Patients Initiative |
| category_of_benefit_code | NEC | No Longer Eligible |
| category_of_benefit_code | NEC50 | No Longer Eligible With 50% Subsidy |
| category_of_benefit_code | NEC75 | No Longer Eligible With 75% Subsidy |
| category_of_benefit_code | NOTELIG | Patients For Student Training |
| category_of_benefit_code | NSP | Unknown or not specified |
| category_of_benefit_code | OTH | Other |
| category_of_benefit_code | PCCD | Pensioner Concession Card Dependant |
| category_of_benefit_code | PCCH | Pensioner Concession Card Holder |
| category_of_benefit_code | PM0 | Partner Allowance Married (a) |
| category_of_benefit_code | PPP | Parenting Payment Partnered – Above Base Rate |
| category_of_benefit_code | PRIVATE | Private Patients |
| category_of_benefit_code | PVP | Private Patients |
| category_of_benefit_code | REF | Refugee Patients - 150% |
| category_of_benefit_code | REH | Rehabilitation Patient |
| category_of_benefit_code | RM0 | Rehab Allowance Married (a) |
| category_of_benefit_code | RM1 | Rehab Allowance Married (b) |
| category_of_benefit_code | RPH | RPH Patient |
| category_of_benefit_code | RS0 | Rehab Allowance Single (a) |
| category_of_benefit_code | RS1 | Rehab Allowance Single (b) |
| category_of_benefit_code | RUR | Rural, Remote Clinic |
| category_of_benefit_code | SCGH | SCGH Cancer Patients |

| Data field | Code | Description |
|---|---|---|
| category_of_benefit_code | SDS | School Dental Service |
| category_of_benefit_code | SM0 | Sickness Benefit Married (a) |
| category_of_benefit_code | SM1 | Sickness Benefit Married (b) |
| category_of_benefit_code | SP1 | Supporting Parent (b) |
| category_of_benefit_code | SS0 | Sickness Benefit Single (a) |
| category_of_benefit_code | SS1 | Sickness Benefit Single (b) |
| category_of_benefit_code | UM0 | Unemployed Married (a) |
| category_of_benefit_code | UM1 | Unemployed Married (b) |
| category_of_benefit_code | US0 | Unemployed Single (a) |
| category_of_benefit_code | US1 | Unemployed Single (b) |
| category_of_benefit_code | VM0 | Repatriation Married (a) |
| category_of_benefit_code | VM1 | Repatriation Married (b) |
| category_of_benefit_code | VS0 | Repatriation Single (a) |
| category_of_benefit_code | VS1 | Repatriation Single (b) |
| category_of_benefit_code | WA0 | Widow Allowance (a) |
| category_of_benefit_code | WIP | Waitlist Initiative Patients |
| category_of_benefit_code | WP0 | Wife Pension (a) |
| category_of_benefit_code | WP1 | Wife Pension (b) |
| category_of_benefit_code | WS0 | Widowed Pension (a) |
| category_of_benefit_code | WS1 | Widowed Pension (b) |
| category_of_benefit_code | XM0 | Special Benefit Married (a) |
| category_of_benefit_code | XM1 | Special Benefit Married (b) |
| category_of_benefit_code | XS0 | Special Benefit Single (a) |
| category_of_benefit_code | XS1 | Special Benefit Single (b) |
| category_of_benefit_code | YTH | Youth Allowance - Independent |
| category_of_benefit_code | ZTF | Zero-To-Four Trials |
| category_of_benefit_code | ZZZ | Applicant Category Unknown |
| clinic_category_code | OTH | Recorded by DHS for reporting purposes, but not funded by DHS |
| clinic_category_code | PUB | Treatment in DHS public clinics |
| clinic_category_code | PVT | Treatment in private clinics funded by DHS |
| clinic_nhcdc_tier_2_code | 1004 | Dental |
| clinic_nmds_tier_1_code | 002.000 | Dental |
| clinic_nmds_tier_1_code | 002.001 | Dental |
| clinician_type_code | DT | General dentist |
| clinician_type_code | END | Endodontist |
| clinician_type_code | FOR | Forensic odontologist |
| clinician_type_code | HYG | Dental hygienist |
| clinician_type_code | MED | Oral medicine specialist |
| clinician_type_code | NSP | Unknown or not specified |
| clinician_type_code | OHT | Oral health therapist |
| clinician_type_code | ORS | Oral surgeon |
| clinician_type_code | ORT | Orthodontist |
| clinician_type_code | OTH | Other |
| clinician_type_code | PAE | Paediatric dentist |
| clinician_type_code | PAT | Oral pathologist |

| Data field | Code | Description |
|---|---|---|
| clinician_type_code | PER | Periodontist |
| clinician_type_code | PRO | Prosthodontist |
| clinician_type_code | RAD | Dental-maxillofacial radiologist |
| clinician_type_code | SS | Specialist dentist |
| clinician_type_code | SSN | Specialist in special needs dentistry |
| clinician_type_code | ST | Student (of any dental profession) |
| clinician_type_code | SUR | Oral and maxillofacial surgeon |
| clinician_type_code | THE | Dental therapist or hygienist |
| health_care_card_type | CSHC | Commonwealth Seniors Health Card |
| health_care_card_type | DVA | Department of Veteran's Affairs Card |
| health_care_card_type | HBC | Health Benefits Card |
| health_care_card_type | HCC | Health Care Card |
| health_care_card_type | LIC | Driver's License |
| health_care_card_type | NSP | Unknown or not specified |
| health_care_card_type | OTH | Other (incl. Medicare Card) |
| health_care_card_type | PCC | Pensioner Card |
| health_care_card_type | NSP | Not specified or unknown |
| level_of_subsidy_code | ADC | Australia Dental Council Exams |
| level_of_subsidy_code | C0 | 100% subsidy |
| level_of_subsidy_code | C100 | 0% subsidy |
| level_of_subsidy_code | C115 | 15% surcharge |
| level_of_subsidy_code | C150 | 50% surcharge |
| level_of_subsidy_code | C20 | 80% subsidy |
| level_of_subsidy_code | C40 | 60% subsidy |
| level_of_subsidy_code | C60 | 40% subsidy |
| level_of_subsidy_code | C80 | 20% subsidy |
| level_of_subsidy_code | CDBS | Child Dental Benefits Scheme |
| level_of_subsidy_code | CDHP | 0% subsidy |
| level_of_subsidy_code | CURT_PRIV | Curtin Private Patients |
| level_of_subsidy_code | CURT_TECH | Curtin Technical Training - No Fee |
| level_of_subsidy_code | DCP | WA Prison Service |
| level_of_subsidy_code | DMD | DMD Student |
| level_of_subsidy_code | DMD3&4 | Patient Subsidy for DMD Years 3 & 4 |
| level_of_subsidy_code | DMD3&4_50% | Subset of Items subsidised by 50% |
| level_of_subsidy_code | DMD3&4_75% | Subset of Items subsidised by 75% |
| level_of_subsidy_code | DMD-NE | DMD Student - Not Eligible (NE) |
| level_of_subsidy_code | EBCT | E Block Clinical Trial |
| level_of_subsidy_code | ES_NOTELIG | Emergency Service - Not Eligible |
| level_of_subsidy_code | ES-50% | Emergency Service 50% Subsidy |
| level_of_subsidy_code | ES-75% | Emergency Service 75% Subsidy |
| level_of_subsidy_code | FREMANTLE | Fremantle Patients |
| level_of_subsidy_code | ISD | Income Support Dentistry |

| Data field | Code | Description |
|---|---|---|
| level_of_subsidy_code | MLHP | Mount Lawley Hospital Patients Initiative |
| level_of_subsidy_code | NOTELIG | Not Eligible Patients |
| level_of_subsidy_code | NSP | Unknown or not specified |
| level_of_subsidy_code | PRIVATE | Private Patients |
| level_of_subsidy_code | REF | Refugee Patients - 150% |
| level_of_subsidy_code | S0 | No subsidy |
| level_of_subsidy_code | S100 | 100% subsidy |
| level_of_subsidy_code | S20 | 20% subsidy |
| level_of_subsidy_code | S25 | 25% subsidy |
| level_of_subsidy_code | S40 | 40% subsidy |
| level_of_subsidy_code | S50 | 50% subsidy |
| level_of_subsidy_code | S60 | 60% subsidy |
| level_of_subsidy_code | S75 | 75% subsidy |
| level_of_subsidy_code | S80 | 80% subsidy |
| level_of_subsidy_code | SCGH | Sir Charles Gairdner Hospital |
| level_of_subsidy_code | STUD-ENDO | Student Endodontics Subsidy - Private |
| level_of_subsidy_code | WIP | Waitlist Initiative Patients |
| level_of_subsidy_code | ZZZZZZZ | 0% subsidy |
| patient_department_of_veterans_affairs_card_colour | GOL | Gold |
| patient_department_of_veterans_affairs_card_colour | NSP | Unknown or not specified |
| patient_department_of_veterans_affairs_card_colour | ORN | Orange |
| patient_department_of_veterans_affairs_card_colour | WHT | White |
| patient_gender_code | 1 | Man or male |
| patient_gender_code | 2 | Woman or female |
| patient_gender_code | 3 | Non-binary |
| patient_gender_code | 4 | Different term |
| patient_gender_code | 5 | Prefer not to answer |
| patient_gender_code | 9 | Not stated or inadequately described |
| patient_indigenous_status_code | ABG | Aboriginal but not Torres Strait Islander |
| patient_indigenous_status_code | ABT | Both Aboriginal and Torres Strait Islander |
| patient_indigenous_status_code | NSP | Unknown or not specified |
| patient_indigenous_status_code | OTH | Neither Aboriginal nor Torres Strait Islander |
| patient_indigenous_status_code | TSI | Torres Strait Islander but not Aboriginal |
| patient_interpreter_required_indicator | N | Interpreter not required |
| patient_interpreter_required_indicator | U | Unknown/ not stated |
| patient_interpreter_required_indicator | Y | Interpreter required |
| patient_residential_address_state | ACT | Australian Capital Territory |
| patient_residential_address_state | NPS | Unknown or not specified |
| patient_residential_address_state | NSW | New South Wales |
| patient_residential_address_state | NT | Northern Territory |
| patient_residential_address_state | OTH | Other Territories |
| patient_residential_address_state | QLD | Queensland |
| patient_residential_address_state | SA | South Australia |

| Data field | Code | Description |
|---|---|---|
| patient_residential_address_state | TAS | Tasmania |
| patient_residential_address_state | VIC | Victoria |
| patient_residential_address_state | WA | Western Australia |
| patient_residential_status_type | ASY | Asylum Visa |
| patient_residential_status_type | BUS | Business Visa |
| patient_residential_status_type | DET | Detainee |
| patient_residential_status_type | EME | Emergency Visa |
| patient_residential_status_type | EMR | Emergency Rescue Visa |
| patient_residential_status_type | HUM | Humanitarian |
| patient_residential_status_type | MED | Medical Treatment |
| patient_residential_status_type | NSP | Unknown or not specified |
| patient_residential_status_type | OMV | Overseas Motor Vehicle Insurance Trust |
| patient_residential_status_type | OTE | Overseas Foreign Def |
| patient_residential_status_type | OVE | Overseas Visitor |
| patient_residential_status_type | OVS | Overseas Shipping |
| patient_residential_status_type | OWC | Overseas Worker Compensable |
| patient_residential_status_type | PRO | Temp Protection |
| patient_residential_status_type | REC | Reciprocal Overseas |
| patient_residential_status_type | REF | Refugee Visa |
| patient_residential_status_type | RES | Resident |
| patient_residential_status_type | RET | Retirement Visa |
| patient_residential_status_type | SAC | Sp Activities |
| patient_residential_status_type | STU | Student Visa |
| patient_residential_status_type | TEM | Temporary Res |
| patient_residential_status_type | TOU | Tourist Visa |
| patient_residential_status_type | WHO | Working Holiday Visa |
| patient_residential_status_type | WOR | Working Visa |
| patient_sex_code | F | Female |
| patient_sex_code | M | Male |
| patient_sex_code | N | Not specified |
| patient_sex_code | U | Unknown |
| patient_sex_code | X | Another term |
| tooth_code | [NULL] | No tooth associated with treatment |
| tooth_code | 11 | Upper right 1 |
| tooth_code | 12 | Upper right 2 |
| tooth_code | 13 | Upper right 3 |
| tooth_code | 14 | Upper right 4 |
| tooth_code | 15 | Upper right 5 |
| tooth_code | 16 | Upper right 6 |
| tooth_code | 17 | Upper right 7 |
| tooth_code | 18 | Upper right 8 |
| tooth_code | 21 | Upper left 1 |
| tooth_code | 22 | Upper left 2 |
| tooth_code | 23 | Upper left 3 |
| tooth_code | 24 | Upper left 4 |

| Data field | Code | Description |
|---|---|---|
| tooth_code | 25 | Upper left 5 |
| tooth_code | 26 | Upper left 6 |
| tooth_code | 27 | Upper left 7 |
| tooth_code | 28 | Upper left 8 |
| tooth_code | 31 | Lower left 1 |
| tooth_code | 32 | Lower left 2 |
| tooth_code | 33 | Lower left 3 |
| tooth_code | 34 | Lower left 4 |
| tooth_code | 35 | Lower left 5 |
| tooth_code | 36 | Lower left 6 |
| tooth_code | 37 | Lower left 7 |
| tooth_code | 38 | Lower left 8 |
| tooth_code | 41 | Lower right 1 |
| tooth_code | 42 | Lower right 2 |
| tooth_code | 43 | Lower right 3 |
| tooth_code | 44 | Lower right 4 |
| tooth_code | 45 | Lower right 5 |
| tooth_code | 46 | Lower right 6 |
| tooth_code | 47 | Lower right 7 |
| tooth_code | 48 | Lower right 8 |
| tooth_code | 51 | Deciduous Upper Right 1 |
| tooth_code | 52 | Deciduous Upper Right 2 |
| tooth_code | 53 | Deciduous Upper Right 3 |
| tooth_code | 54 | Deciduous Upper Right 4 |
| tooth_code | 55 | Deciduous Upper Right 5 |
| tooth_code | 61 | Deciduous Upper Left 1 |
| tooth_code | 62 | Deciduous Upper Left 2 |
| tooth_code | 63 | Deciduous Upper Left 3 |
| tooth_code | 64 | Deciduous Upper Left 4 |
| tooth_code | 65 | Deciduous Upper Left 5 |
| tooth_code | 71 | Deciduous Lower Left 1 |
| tooth_code | 72 | Deciduous Lower Left 2 |
| tooth_code | 73 | Deciduous Lower Left 3 |
| tooth_code | 74 | Deciduous Lower Left 4 |
| tooth_code | 75 | Deciduous Lower Left 5 |
| tooth_code | 81 | Deciduous Lower Right 1 |
| tooth_code | 82 | Deciduous Lower Right 2 |
| tooth_code | 83 | Deciduous Lower Right 3 |
| tooth_code | 84 | Deciduous Lower Right 4 |
| tooth_code | 85 | Deciduous Lower Right 5 |
| tooth_code | NSP | Unknown or not specified |
| urgency_category_code | AWT | Awaiting triage |
| urgency_category_code | NSP | Unknown or not specified |
| urgency_category_code | NUR | Not urgent |
| urgency_category_code | SEM | Semi-urgent |

| Data field | Code | Description |
|---|---|---|
| urgency_category_code | URG | Urgent |
| wait_list_status | CAN | Cancelled |
| wait_list_status | NSP | Unknown or not specified |
| wait_list_status | REM | Removed |
| wait_list_status | WAIT | Waiting |
| wait_list_type | 1 | General dental care |
| wait_list_type | 2 | Denture care |
| wait_list_type | 3 | Assessment |
| wait_list_type | 9 | Not specified |

# Appendix D - Summary of revisions

| Date Released | Author | Approval | Amendment |
|---|---|---|---|
| 1 July 2023 | Daniel Bonner and Rachael McGuire | Rob Anderson, Assistant Director General, Purchasing and System Performance | Document created. |
| 1 July 2024 | Daniel Bonner and Rachael McGuire | Rob Anderson, Assistant Director General, Purchasing and System Performance | Document updated for 2024<br><br>Links updated.<br><br>Glossary updated. |

**This document can be made available in alternative formats on request for a person with disability**