
TITLE : MENTAL HEALTH PROGRAM**DISTRIBUTION:** ALL PUBLIC HOSPITALS IN WESTERN AUSTRALIA

1. Purpose

The purpose of this bulletin is to describe the specifications of the mental health program and to provide guidelines for the specific standards, policies and reporting requirements necessary for the delivery of these services.

2. Policies and Standards

The delivery of Mental Health services will be guided by specific legislation, policies and standards including:

- Western Australian Mental Health Act (1996);
- National Standards for Mental Health Services (1996);
- Second National Mental Health Plan (1998);
- Mental Health Division, HDWA, Mental Health HIV & AIDS Policy Statement (1998);
- Mental Health Division, HDWA, Policy & Strategic Directions for Mental Health Services for Older People (1998);
- Mental Health Division, HDWA, Emergency Psychiatric Services Policy (1998);
- Mental Health Division, HDWA, Child & Adolescent Policy (2001);
- Mental Health Division, HDWA, West Australian SAAP Protocols (2001).

Office of the Chief Psychiatrist Policies and Operational Circulars

- Mental Health Division, HDWA, Confidentiality in Mental Health Settings (1996);
- Mental Health Division, HDWA, Mental Health Complaints Policy & Procedures (1997);
- Mental Health Division, HDWA, Protocol Between the West Australian Police Service and the Mental Health Division of the Health Department of Western Australia (2001);

Mental Health Services will comply with the Chief Psychiatrist Clinical review Program of Mental Health Services and register with a recognised accreditation agency for an indepth review against the National Standards for Mental Health Services by the end of 2003.

3. Program Specifications

The activity within this program is divided into three broad categories: prevention and promotion; admitted (inpatient) treatment; and non admitted (community/ambulatory/outpatient) treatment.

Prevention and Promotion

The program includes short term quality improvement projects, drug and alcohol education and training projects and the regional youth counsellor program. The activity measure is either occasions of service where the service has a clinical component, or where there is a requirement to provide qualitative information a report is requested.

Diagnosis and Treatment

The activity and the funds allocated to mental health diagnostic and treatment services are described in the admitted (inpatient) program and non-admitted (community/ambulatory) programs.

Mental Health Admitted Program

Irrespective of whether the treatment occurs in a designated mental health unit or in any other part of a hospital, the mental health admitted patient program includes all episodes of care that are included in the Australian Refined Diagnostic Related Groups 4.1 (AR DRG) described in this bulletin.

In 2003-2004 the mental health admitted patient program includes the following DRGs:

DRG	DESCRIPTOR
U40Z	Mental Health Treatment, Sameday, With ECT
U61A	Schizophrenia Disorders With Mental Health Legal Status
U61B	Schizophrenia Disorders Without Mental Health Legal Status
U62A	Paranoia and Acute Psych Disorder With Catastrophic/Severe Complication or Comorbidity or With Mental Health Legal Status
U62B	Paranoia and Acute Psych Disorder Without Catastrophic/Severe Complication or Comorbidity or Without Mental Health Legal Status
U63A	Major Affective Disorders With Catastrophic or Severe Complication or Comorbidity or (Age>69 Without Catastrophic or Severe Complication or Comorbidity)
U63B	Major Affective Disorders Age<70 Without Catastrophic or Severe Complication or Comorbidity
U64Z	Other Affective and Somatoform Disorders
U65Z	Anxiety Disorders
U66Z	Eating and Obsessive Compulsive Disorders
U67Z	Personality Disorders & Acute Reactions
U68Z	Childhood Mental Disorders
B63Z	Dementia and Chronic Disturbances of Cerebral Function
B64Z	Delirium
V60Z	Alcohol Intoxication and Withdrawal
V61A	Drug Intoxication and Withdrawal With Complication or Comorbidity
V61B	Drug Intoxication and Withdrawal Without Complication or Comorbidity
V62A	Alcohol Use Disorder and Dependence
V62B	Alcohol Use Disorder and Dependence, Sameday
V63Z	Opioid Use Disorder and Dependence
V64Z	Other Drug Use Disorder and Dependence

The DRG U60Z, (Mental Health Treatment, Sameday, without ECT) will no longer be accepted as a valid code.

Non-Admitted Program

Includes all non-admitted community/ambulatory mental health services (including community mental health services, clinics and outpatient services, in both the metropolitan and rural sector, and will report activity as occasions of service.

5. Program Monitoring and Reporting

This section will detail the program monitoring and reporting information to be provided in order to meet the Department of Health, Australian Health Care Agreement and National Health Information Agreement requirements.

5.1 Reporting to the Hospital Morbidity Data System (HMDS)

In 2003-2004 all health services including the Graylands Selby-Lemnos Special Care Health Services, will report all inpatient mental health activity to the Hospital Morbidity Data System.

Hospitals will report mental health activity as specified in the In-Patients Summary Form (HA22). Clinical details are to be coded according to the *International Statistical Classification of Diseases and Related Health Problems, Tenth Revision, Australian Modification (ICD-10-AM)*. Hospitals should report the activity in the electronic format as specified by the Health Statistics Branch of the Health Information Centre of DOH.

Guidelines for reporting are provided in the following relevant Technical Bulletins and in the HMDS Reference Manual, July 2002:

- Hospital Morbidity Information - Technical Bulletin 10/3;
- Admission Policy for WA Hospitals - Technical Bulletin 17/3;
- Reporting Different Episodes of Care - Technical Bulletin 26/4;
- Sub-acute and Non-acute Care - Technical Bulletin 20/5;
- Contracted Patients - Technical Bulletin 18/3;
- Hospital Morbidity Reporting Cycle - Technical Bulletin 11/5; and .
- Edit Protocol for HMDS - Technical Bulletin 9/3

Note: Technical Bulletin 11/5 - Hospital Morbidity Reporting Cycle - details the time frame for data reporting.

5.2 Reporting to the Mental Health Information System (MHIS)

All Mental Health Services are required to provide timely data to the MHIS, Health Information Centre, DOH. The information must be complete, reflecting all services provided, of high quality and compliant with National Minimum Data Set requirements.

Data should be provided in the following format and ensure complete capture of all activity:

1. Inpatients

Graylands to provide the TOPAS data extract every two weeks.

Other authorised mental health units to complete the following forms:

- MH97400 Reception Form within two weeks of registration; and
- MH97401 Inpatient Movement form within two weeks of last movement.

Other residential facilities to complete the following forms:

- MH403 Admission form within two weeks of admission; and
- MH405 Residential/Inpatient movement form within two weeks of last movement.

2. *Community/Ambulatory/Outpatients*

Local Area Mental Health Information Sites (LAMHIS) shall provide the six (6) standard electronic extracts every two weeks namely:

- Head(location code).txt - information regarding the site and file information;
- Alias(location code).txt - alias or preferred names;
- Cont(location code).txt - staff/client contact information;
- Admit(location code).txt -admission information;
- Dis(location code).txt - discharge information; and
- Dem(location code).txt - changes to demographic information.

These aforementioned reports contain the data collected in MH402 , MH403 MH404 and MH406.

Non LAMHIS sites to complete the following forms:

- MH402 - patient data change form within two weeks of any change;
- MH403 - admission form within two weeks of admission;
- MH404 - out/day patient movement form (deaths and discharges) within two weeks of last movement; and
- MH406 - out/day patient attendance form within two week at the end of each month.

The definitions and business rules for community mental health data collection was released in July 2001.

Should the data requirements of the MHIS change, Mental Health Services will supply requested data once informed in writing. This process will be undertaken in collaboration with all key stakeholders as the data systems are developed.

Note: The WA Mental Health Clinical Information System (PSOLIS) is currently being developed and will replace Local Area Mental Health Information System (LAMHIS). Once the new system is implemented the format of the above reports will be amended as appropriate.

5.3 Reporting of client outcome data

All Mental Health Services will be required to routinely collect and report client outcome data according to definitions and data specifications as set out in the current National Outcomes and Casemix Collection (NOCC) document.

5.4 Reporting to the Chief Psychiatrist as per OP1646/03

The Chief Psychiatrist monitors the standards of psychiatric care and to do this exercises responsibilities of investigation and reporting under the *Mental Health Act 1996* for both Serious Incidents and Unexpected Deaths.

Accordingly Mental Health Services are to report to the Chief Psychiatrist all occurrences of :-

1.0 Unexpected Deaths

The Chief Psychiatrist is to be informed as a matter of first priority, of any Unexpected Death of patients in any mental health service.

2.0 Serious Incidents

The Chief Psychiatrist is to be notified as a matter of first priority, of any Serious Incidents and associated issues that will or are likely to reflect on the standards of mental health care in Western Australia. Notification will include advice as to the potential for media or public implications in any incident or associated issue.

APPENDIX A

REGISTER OF AUTHORISED HOSPITALS IN WESTERN AUSTRALIA

Mental Health Act 1996

Section 10(b)(i)

Last updated March 2003

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Notes:

- *Section 21(a) of the Mental Health Act provides for the Governor, by order published in the Gazette to authorise a public hospital or part of a public hospital to be an 'authorised hospital' for the purposes of the Mental Health Act for the reception, assessment, admission and detention of 'involuntary patients' for psychiatric treatment'.*
- *Section 21(b) provides for a private hospital whose license is endorsed under section 26DA of the Hospitals and Health Services Act 1927 to be an 'authorised hospital'*
- *A specific number of beds for involuntary patients and/or secure involuntary beds maybe purchased from providers by the Office of Mental Health. The previous Act 'approved beds' this Act 'authorises hospitals'.*
- *Terms used include secure/ locked/ closed/ intensive care/ beds. ie a hospital maybe authorised and have 40 beds. All of these beds can take involuntary patients, but only 10 beds maybe in a ward that is locked/closed etc*
- *Plans of parts of hospitals authorised are held in the Office of the Chief Psychiatrist*

Title of authorised place	Total beds available for involuntary patients	Description of authorisation
<u>NORTH HEALTH REGION</u>		
<p><u>Graylands Selby-Lemnos Special Care Hospital</u></p> <p>Graylands (<i>adult</i>) which includes the Frankland Centre (<i>forensic services and therefore only accessible for patients on Hospital Orders, CLMIDA or prisoners</i>)</p> <p>Selby Older Adult Psychiatry Service</p>	<p>165 mixed open and secure</p> <p>40 30 secure 10 open which are located in Graylands</p> <p>48</p>	<p>The facility is called Graylands, Selby/Lemnos Special Care Hospital.</p>
<p>Joondalup Health Campus</p> <p>Joondalup Hospital</p>	<p>25 5 secure 20 open</p>	<p>Mental Health Unit located within the Joondalup Health Campus</p> <p>20 of the beds are publicly funded</p>
<u>EAST HEALTH REGION</u>		
<p><u>Bentley Health Service</u></p> <p>Mills Street Centre (<i>adult</i>)</p> <p>Mills Street Centre (<i>psychogeriatric</i>)</p> <p>Way Centre (<i>child & adolescent</i>))</p>	<p>50 8 -16 secure</p> <p>36 secure</p> <p>12 4 secure 8 open</p>	<p>Designated areas of the Bentley Health Service.</p> <p>Bentley Elderly mental Health Service</p>
<p>Swan Health Service</p> <p>Boronia Inpatient Unit (<i>psychogeriatric</i>)</p> <p>Swan Valley Centre (<i>adult</i>)</p>	<p>16</p> <p>25 4 to 8 secure</p>	<p>Located on the Swan Health Service campus</p>
<p>Ursula Frayne Unit (<i>psychogeriatric</i>)</p>	<p>12</p>	<p>Located within the Mercy Hospital Campus</p>

Title of authorised place	Total beds available for involuntary patients	Description of authorisation
<p><i>SOUTH HEALTH REGION</i></p> <p>Fremantle Hospital and Health Service</p> <p>Alma Street Centre(<i>adult</i>)</p> <p>Ward (<i>psychogeriatric</i>)</p>	<p>50 10 secure</p> <p>16</p>	<p>Designated area of the Fremantle Hospital and Health Service</p>
<p>Armadale Health Service</p> <p>Mental Health Service for Older People – Acute Inpatient Unit</p> <p>Adult Mental Health Service - Acute Inpatient Unit</p>	<p>16</p> <p>25 4 to 6 secure</p>	<p>Located on the Armadale Health Service Campus</p>

Title of authorised place	Total beds available for involuntary patients	Description of authorisation
<p><i>GREAT SOUTHERN REGION</i></p> <p>Albany Regional Hospital</p> <p>Albany Mental Health Unit</p>	<p>9</p>	<p>Mental Health Unit located within the Albany Regional Hospital</p>
<p><i>SOUTH WEST REGION</i></p> <p>Bunbury Regional Hospital</p> <p><i>South West Mental Health Service – Acute Psychiatric Unit</i></p>	<p>15</p>	<p>Mental Health Unit, walkway and Emergency Department located within the South West Health Campus</p>
<p><i>GOLDFIELDS & SE COASTAL REGION</i></p> <p>Kalgoorlie Regional Hospital</p> <p>Kalgoorlie- Boulder Mental Health Inpatient Service</p>	<p>7</p>	<p>Area located within the Kalgoorlie Hospital Block 9 Ward A</p>

APPENDIX B

MENTAL HEALTH INPATIENT FACILITY INFORMATION FOR DATA USERS

Hospital	Hospital Code.	Wards/Units within Hospitals	Comments
RPH	101	2K	Inpatient Ward
		PSYD	Psych Day Patients (Day Cases)
		EDPP	Early Discharge Project
Fremantle	102	W41	Closed Ward
		W42	Open Ward
		W43	Psychogeriatric Ward
		W51	Open Ward
SCGH	105	D20	
PMH	103	4H	
		- (closed)	
Osborne Park	239	OL	Osborne Lodge
Armadale	203	KARRI, BANKS LOPEN, LH DU	Armadale Lodge (Elderly) Adult Wards
Bentley	255	WD9A	Referred to as 'The Lodge'
		WD9B	Referred to as 'The Lodge'
		WD9C	Referred to as 'The Lodge'
		W10A	Referred to as 'The Lodge'
		W10B	Referred to as 'The Lodge'
		W10C	Referred to as 'The Lodge'
		W9A	Referred to as 'The Lodge' (PMAS)
		W9B	Referred to as 'The Lodge' (PMAS)
		W9C	Referred to as 'The Lodge' (PMAS)
		W5	(Children/adolescent ward). Now referred to as Adolescent Unit in WAY Centre. Also Referred to as 'BAU' in the past
		W6	Adult Ward
		W7	Adult Ward
		W8	Adult Ward
		ECTD	Psychiatric ECT treatment
Swan	244	MHSW, MHLS SVCO, SVCS	Elderly Adult
Graylands		FITZW	Fitzroy West
		FIZE	Fitzroy East
		HOSP	Hospital Ward
		MURC	Murchison
		PLAI	Plaistowe (Open)
		PFLO	Plaistowe (Forensic)
		CULL	Cullity
		HUTC	Hutchison
			-
		SMIT	Smith
			-
		MONT	Montgomery
		FRAA, FRAB, FRAC	Frankland Centre
Selby		Selby/Lemnos Lodge	
-			
Albany	201	MENTAL HEALTH UNIT	
Bunbury	208	MEN	
Kalgoorlie	226	A	