



home and community care

A JOINT COMMONWEALTH AND STATE/TERRITORY PROGRAM
PROVIDING FUNDING AND ASSISTANCE FOR AUSTRALIANS IN NEED

Western Australia (WA) Home and Community Care Minimum Data Set (MDS) Version 2

Bulletin 16 - June 2009

MDS Report due: TUESDAY 21 JULY 2009

HACC MDS reporting is upon us again. Organisations are reminded to report their data by the fifteenth business day, which will be **TUESDAY 21 JULY 2009**.

Reporting as early as possible in the month ensures that there is sufficient time to make corrections and re-submit if/as required.

Quarterly MDS data should be sent to the National Data Repository (NDR) at:

mdsubmission@haccmds.gov.au

At the same time, providers* should 'cc' a copy of the MDS data to the HACC mailbox:

haccwa@health.wa.gov.au



*Alternative arrangements may exist for some agencies in the Kimberley and Pilbara regions

On submitting your data, **you should receive two response emails** (within 24 hours) **from the NDR.**

If you do not receive these response emails from the NDR, check that the email address you used was correct. If you are sure it was correct but you have had no response, you should contact the NDR Helpdesk :

Ph: 1800 638 427

You should also receive an email from HACC WA within a week, which will include an attached summary of your data. **You should check this summary to ensure that your reported volumes look correct.**

MDS Reporting – PID's

The introduction allocation of New / Extra PIDs in 2006 has ensured that each project relates to only one HACC region and therefore simplifies the tracking of dollars and activity across regions.

When introduced at the start of 2006/07, organisations were informed that they would initially have two options in terms of MDS reporting:

Option 1) No Change, i.e. record and report using your current one PID.

With this option, your data will be organised into the new separate regional projects within State-level databases. This is possible through linking residential postcodes in the client records with the appropriate HACC regions and PIDs.

Option 2) Change, i.e. record and report using all of your new PIDs.

This option may be convenient for organisations that have operational sites in each of their contracted regions.

It is now time for organisations that previously chose **Option 1** to commence discussions with their Project Officer around reporting MDS by PID's. Project Officers will be asked to have these discussions with organisations and raise any impediments with the Aged Care Policy Directorate.

We are aiming to have **ALL** organisations reporting by PID's by the end of the first quarter of 2009/10.

The ultimate benefit of data quality improvements, are felt by our clients.

I would like to take this opportunity to thank all Agencies for the important role they play in helping to move forward with HACC MDS data quality improvements. Sue Harding, Policy Officer, HACC.

MDS Revision Data Resubmissions

Dates are listed below for the MDS revision (reporting) periods.

This presents an opportunity for Agencies to submit quarterly data from the preceding financial year if they have either:

- failed to submit data, or
- submitted incorrect or inaccurate date in the normal quarterly reporting periods(s).

Please note that there are changes to the processing rules for revisions in the resubmission periods.

The major changes are:

- The choice of 2 resubmission periods (see dates below)
- A revision file is now prepared in exactly the same way as a standard submission file
- Agencies are now to **submit revision files directly to the NDR at:**

mdsrevisions@haccmds.gov.au

Resubmissions Accepted	Data
<i>(Choice 1)</i>	
1 July to 14 July 2009	2008/ 3, 2008/ 4, 2009/ 1
1 July to 31 July 2009	2009/ 2
<u>OR</u>	
<i>(Choice 2)</i>	
10 August to 21 August 2009	2008/ 3, 2008/ 4, 2009/ 1, 2009/ 2

Changes

- The portion no longer needs to be 1 for revisions. Portion numbers are the same as standard submissions.
- *Previously*, a revision for portion 1 replaced **all** portions for that data collection id/agency.
- *Currently*, if an agency has previously submitted 3 portions for a data collection id, then 3 revisions (one for each portion) must be submitted to revise all the agencies data for the data collection id.
- It is possible to send a revision for just 1 or 2 portions, if required.
- The transmission number no longer has to be 99 or 999 (though this is still accepted).
- The transmission number simply needs to start with a number (usually 1) and be incremented for each revision (within data collection id/agency/portion).
- Subsequent submission (or revision) must be 100 or 1000 and so on.
- Transmissions starting from 1 are recommended.
- 99 or 999 are acceptable only for first submission (or revision). Retained for backward compatibility.
- Large XML revision files may be sent in segments in the same way as standard submissions.

Please contact the HACC MDS Helpdesk if you require further information:
HACC MDS Helpdesk, Fujitsu Australia,
Phone: 1800 638 427, Email: mdssupport@haccmds.gov.au

Further Information

If you have any further questions regarding this Bulletin or MDS in general, please contact Dawn Kerr on ☎9222 4061 or Craig Robinson on ☎9222 4028.

Further MDS information is available from the WA HACCC website:

<http://www.health.wa.gov.au/HACC/mds/index.cfm>

On this website, you will also find a link to the Australian Government MDS website, from which further MDS resources including the **National MDS User Guide** can be downloaded.