



Government of **Western Australia**
Department of **Health**



home and community care

A JOINT COMMONWEALTH AND STATE/TERRITORY PROGRAM
PROVIDING FUNDING AND ASSISTANCE FOR AUSTRALIANS IN NEED

Western Australia (WA) Home and Community Care Minimum Data Set (MDS) Version 2

Bulletin 14 - December 2008

MDS Report due: Thursday 22nd January 2009

HACC MDS reporting is upon us again. Organisations are reminded to report their data by the fifteenth business day, which will be Thursday 22nd January 2009.

For this reporting period the National Data Repository have agreed to allow data submissions from **Monday 15th December 2009**, however please note that service providers must still report for the whole quarter.

Reporting as early as possible in the month ensures that there is sufficient time to make corrections and re-submit if/as required.

Quarterly MDS data should be sent to the National Data Repository (NDR) at:

mdsubmission@haccmds.gov.au

At the same time, providers* should 'cc' a copy of the MDS data to the HACC mailbox:

haccwa@health.wa.gov.au

* Alternative arrangements may exist for some agencies in the Kimberley and Pilbara regions

On submitting your data, you should receive two response emails (within 24 hours) from the NDR.

If you do not receive these response emails from the NDR, check that the email address you used was correct. If you are sure it was correct but you have had no response, you should contact the [NDR Helpdesk](#):

Ph: 1800 638 427

You should also receive an email from HACC WA within a week, which will include an attached summary of your data. You should check this summary to ensure that your reported volumes look correct.

Main Reason for Cessation of Services

In HACC MDS the **main reason for cessation of services** states why a client no longer receives help from your agency. This element should be recorded whenever a client stops receiving assistance.

If the client has ceased to receive services for more than one reason, the agency should record the main or primary reason for the cessation of service.

The codes for describing the main reason for cessation of services (as outlined in the National MDS User Guide) are:

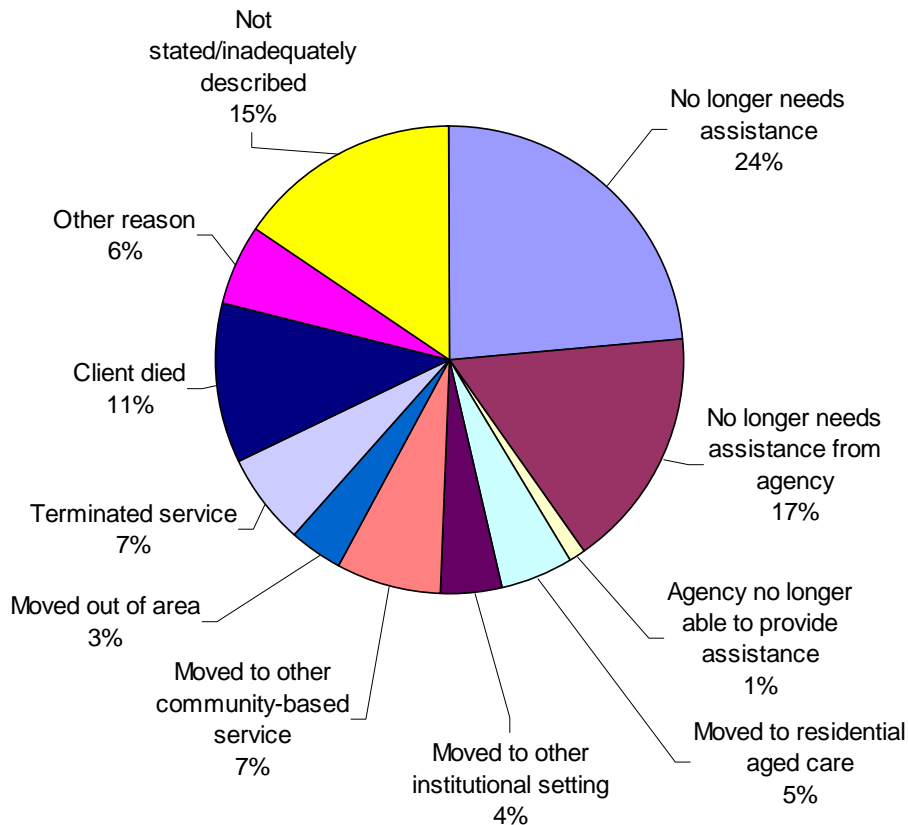
<u>Code</u>	<u>Description</u>
1	Client no longer needs assistance – improved status: Use this code if the client is able to manage without any formal assistance e.g. they are managing on their own, or with the help of informal carers (family or friends), or only needed temporary assistance.
2	Client no longer needs assistance from agency – improved status: Use this code if the client no longer needs assistance from your agency but may still need some formal assistance from another agency. For example, a person's condition has improved such that they no longer require nursing care but they are still receiving domestic assistance support from another service provider.
3	Client continues to require support but the agency is no longer able to provide: Use this code if there is a change because of the agency, e.g. the agency has ceased to provide assistance to the client because of the agency's resource limitations, or the agency no longer considers it safe for the agency's workers (or volunteers) to continue to assist the client. If the client's level of need/dependency increased and they were referred to another HACC agency, code 3 should also be used.
4	Care recipient moved to residential aged care.
5	Care recipient moved to other institutional setting.

- 6** **Care recipient moved to other community-based program:** Use this code if the agency can no longer provide the necessary assistance because the person's dependency or need for assistance has increased and they are referred to a more appropriate source of community care such as a Community Aged Care Package (CACP).
- If the person's increased level of need for assistance/dependency has resulted in admission to a residential aged care facility (nursing home or hostel) code 4 should be used.
- 7** **Care recipient moved out of area:** Use this code if the agency ceases to assist the person because their residential location has changed, and not because of any change in the person's need for assistance.
- 8** **Care recipient terminated service:** Use this code if it was the person's choice to cease services and not because of any agency assessment of need or change in the person's external circumstances. That is, if the person had not made this choice they would have continued to receive assistance from the agency.
- 9** **Client died.**
- 10** **Other reason:** Use this code only if the primary reason for ceasing services was not any of the above.
- 99** **Not stated/inadequately described:** Only use this code if the reason for ceasing services is not known.

Main Reason for Cessation of Services in 2006/07

The main reasons for cessation of services in 2006/07 are shown in the figure below.

Main Reason for Cessation of Services



From the figure above it can be noted that the two highest reasons for cessation of services in 2006/07 were:

- Improvement in status, such that the client no longer required assistance or support from any HACC service provider (24%).
- Improvement in status such that they no longer required assistance from a particular provider but still required some support from another service provider (17%).

These statistics are encouraging as they indicate some positive outcomes for clients of the HACC program.

It is worth highlighting that for a significant proportion of clients (15%) the reason for cessation was “not stated” or “inadequately described”. It is important for service providers to record an accurate reason for ceasing services. This information is used for planning purposes and for measuring outcomes of HACC services.

Further Information

If you have any further questions regarding this Bulletin or MDS in general, please contact Trish Morton-Smith ☎ 9222 2301 or Jan Harse ☎ 9222 4065.

Further MDS information is available from the WA HACC website:

<http://www.health.wa.gov.au/HACC/mds/index.cfm>

On this website, you will also find a link to the Australian Government MDS website, from which further MDS resources including the **National MDS User Guide** can be downloaded.